



FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE
2554 AIRPORT RD RIVERTON WY, 82501 • (307) 856-9782

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Fremont County Commissioner

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Date: Tuesday, March 3, 2026

From:
Tim Hancock, Chairman

To:
The Regional Ambulance Service
Evaluation Committee (RASEC)

RE: Formal Charge to the Regional Ambulance Service Evaluation Committee (RASEC)

I. Introduction

The Fremont County Association of Governments (FCAG), a Joint Powers Board formally recognized by the State of Wyoming, is the sole association uniting all six municipalities and Fremont County for the purpose of fostering collaboration, effective governance, and strategic resource sharing throughout Fremont County. Since its founding, FCAG's mission has been to advance the collective interests of its members, promote regional cooperation, and facilitate solutions to shared challenges in support of vibrant, resilient communities.

Pursuant to the authority vested in FCAG, and in accordance with FCAG's mission and authority to establish and direct committees, I hereby constitute and formally charge the Regional Ambulance Service Evaluation Committee ("the Committee") as follows.

II. Purpose and Scope

The Committee is established to evaluate governance, organizational, and operational options for ground ambulance services within the region. The Committee shall review the current service model and develop recommendations intended to improve service delivery, reliability, accountability, and long-term sustainability, including consideration of publicly governed service models where appropriate.

The Committee's work shall include, but not be limited to, the following areas of evaluation:

1. Review of the current contracted ground ambulance service model, including service delivery and operational performance.
2. Evaluation of governance and organizational structures for ambulance service provision.
3. Consideration of regional or multi-jurisdictional service models.
4. Analysis of financial sustainability and funding mechanisms.
5. Identification of potential pathways for enhanced public oversight or governance of ambulance services.

The Committee is advisory in nature. While it shall provide recommendations to FCAG, it is expressly recognized that FCAG and each governing body retain their respective authority and autonomy. Any action resulting from the Committee's work that requires implementation, policy adoption, financial commitment, or structural change shall be subject to official approval by the appropriate governing body or bodies. The Committee's recommendations shall not bind FCAG or any member government absent such approval.

III. Composition

1. Membership

The Committee shall consist of up to nine (9) members, unless otherwise determined by FCAG. Members shall be appointed by a majority vote of the FCAG Board. FCAG may utilize an open application process, publicly advertised, if so directed by the Board.

In making appointments, FCAG should seek representation from a broad cross-section of Fremont County. This may include representation from Fremont County, incorporated municipalities, emergency services professionals, healthcare providers, and other community stakeholders. Particular consideration should be given to ensuring participation from smaller municipalities and rural areas so that the Committee reflects the regional nature of ambulance service delivery.

Note: Appointed representatives may not be the current designee of FCAG.

2. Leadership

At its inaugural meeting, the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members, unless FCAG provides otherwise at the time of appointment.

The Chairperson shall preside over meetings and help coordinate the work of the Committee. The Vice-Chairperson shall act in the absence of the Chairperson. The Secretary shall coordinate meeting minutes and records, with staff support as assigned

3. Expert Consultation

The Committee is authorized to invite and consult with designated representatives from strategic agencies, stakeholders, and subject matter experts, including but not limited to those with expertise in emergency medical services, ambulance operations, healthcare administration, intergovernmental service delivery, public finance, and governmental structure.

IV. Authority and Responsibilities

The Committee is hereby granted the following authority and responsibilities:

1. To schedule and conduct meetings as necessary to fulfill its charge.
2. To solicit and receive information and testimony from relevant agencies, service providers, stakeholders, and subject matter experts.
3. To investigate and evaluate governance, operational, organizational, and financial considerations related to ground ambulance service delivery.
4. To analyze the current contracted service model and assess alternatives that may better support long-term service sustainability, accountability, and regional effectiveness.
5. Meetings shall be conducted in accordance with the Wyoming Public Meetings Act, W.S. 16-4-401 through 16-4-408.
6. To prepare and submit findings and recommendations to FCAG and its represented governing bodies for consideration.

V. Reporting Requirements and Timeline

1. **Periodic Reports**
The Committee shall provide reports to FCAG and participating jurisdictions detailing activities, findings, and recommendations to date.
2. **Final Recommendation**
The Committee shall prepare and submit a draft report outlining its preliminary findings and recommendations regarding the governance, organizational, and operational considerations of ground ambulance services no later than May 28, 2026. The Committee shall submit its final report to the Board for consideration and approval no later than July 9, 2026.

VI. Standards of Conduct

1. All members shall conduct themselves in accordance with applicable laws, regulations, and ethical standards.
2. Meetings shall be conducted in a manner that promotes respect, order, constructive deliberation, and procedural fairness.
3. Members shall avoid conflicts of interest and disclose any personal, professional, or financial interest that could reasonably be perceived as influencing their participation in the Committee's work.

VII. Administrative Support

FCAG will provide reasonable administrative support and resources as necessary for the Committee to fulfill its charge. Requests for additional support or clarification of this charge should be directed to the Office of the Chairman.

VIII. Conclusion

The long-term reliability, accountability, and sustainability of ground ambulance service are matters of substantial importance to the communities of Fremont County. FCAG looks forward to the Committee's thoughtful evaluation of these issues and to the development of recommendations that may assist member governments in considering future service models and governance approaches.

Should you have any questions regarding this charge, please contact me directly.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tim Hancock', written over a horizontal blue line.

[Tim Hancock \(Mar 31, 2026 12:16:21 MDT\)](#)






RASET_Charge Letter v4

Final Audit Report

2026-03-31

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