

FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
Project Independence / Wind River Transportation Authority

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Fremont County Commissioner

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Mayor of Lander

To: The Joint Committee on Funding Key Services

Date: Monday, August 18, 2025

From: Tim Hancock, Chairman

RE: Formal Charge to the Joint Committee on Funding Key Services

I. Introduction

The Fremont County Association of Governments (FCAG), a Joint Powers Board formally recognized by the State of Wyoming, is the sole association uniting all six municipalities and Fremont County for the purpose of fostering collaboration, effective governance, and strategic resource sharing throughout Fremont County. Since its founding, FCAG’s mission has been to advance the collective interests of its members, promote regional cooperation, and facilitate solutions to shared challenges in support of vibrant, resilient communities.

Pursuant to the authority vested in FCAG, and in accordance with FCAG’s mission, I hereby constitute and formally charge the **Joint Committee on Funding Key Services** (“the Committee”) as follows:

II. Purpose and Scope

The Committee is established to conduct a comprehensive evaluation of the funding needs and sustainability of key public services throughout Fremont County. The Committee’s initial focus shall include, but not be limited to:

- Emergency Response, with particular emphasis on sustainable ambulance funding
- Air Service
- Ground Transportation

The Committee is further charged with researching, identifying, and recommending viable funding mechanisms at the local, state, and federal levels, including, but not limited to, grant opportunities, ballot initiatives, and other innovative funding sources.

The Committee is advisory in nature. While it shall provide recommendations to FCAG, it is expressly recognized that each governing body retains its autonomy and authority. Any action resulting from the Committee's work that requires implementation or commitment of resources shall be subject to official approval by the respective governing body represented on the Committee or FCAG. The Committee's recommendations do not bind any member government of FCAG absent such approval.

III. Composition

1. Membership:

The Committee shall consist of up to seven (7) members. Membership will be determined through an open application process, publicly advertised by FCAG. Interested individuals may apply, and final appointments will be confirmed by a majority vote of the FCAG Board.

Note: Appointed representatives may not be the current designee of FCAG.

2. Leadership:

At its inaugural meeting, the Committee shall elect a Chairperson, Vice Chairperson, and Secretary/Treasurer from among its members.

3. Expert Consultation:

The Committee is authorized to invite and consult with designated representatives from strategic agencies, stakeholders, and subject matter experts, including but not limited to those with expertise in the Committee's focus areas or in governmental funding methods.

IV. Authority and Responsibilities

The Committee is hereby granted the following authority and responsibilities:

- To schedule and conduct meetings as necessary to fulfill its charge.
- To solicit and obtain information and testimony from relevant agencies, stakeholders, and experts.
- To investigate and evaluate potential local, state, and federal funding sources, including grant opportunities.
- To analyze and assess the current and projected needs of the identified key services within Fremont County.

- To maintain decorum and adhere to standard principles of governmental committee operation, including public meeting laws, transparency, respect, and procedural fairness.

V. Reporting Requirements and Timeline

1. **Monthly Reports:**

The Committee shall provide a report to FCAG at each regular monthly meeting, detailing activities, findings, and recommendations to date.

2. **Final Recommendations:**

The Committee shall submit a comprehensive report with recommendations for sustainable funding strategies for each of the initial focus areas no later than November 14, 2025.

VI. Standards of Conduct

- All members shall conduct themselves in accordance with applicable laws, regulations, and ethical standards.
- Meetings shall be conducted in a manner that promotes respect, order, and constructive deliberation.

VII. Administrative Support

FCAG will provide reasonable administrative support and resources as necessary for the Committee to fulfill its charge. Requests for additional support or clarification of this charge should be directed to the Office of the Chairman.

VIII. Conclusion

The continued vitality and sustainability of Fremont County's essential services depend upon the diligence and effectiveness of this Committee and its recommendations. FCAG looks forward to the Committee's timely and substantive contributions to this critical endeavor.

Should you have any questions regarding this charge, please contact me directly.

Respectfully,



Tim Hancock
Chairman, Fremont County Association of Governments
(307) 840-1206

Cc: FCAG Members, Governing Bodies of Lander, Riverton, Dubois, Hudson, Shoshoni, Pavillion, and Fremont County