

**REGULAR MEETING
FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**

11:00am; Thursday, March 26th, 2026

Shoshoni; Town Hall

100 W 3 St, Shoshoni, WY 82649

<https://us02web.zoom.us/j/83901727125?pwd=QMOxjiyc5FbwbyLbtLVSeQDHlabR5s.1>

Timothy Hancock - Chair
Mayor of Riverton

Patricia Neveaux – Vice-Chair
Mayor of Dubois

Sherry Oler – Treasurer/Secretary
Mayor of Hudson

Joel Highsmith
Mayor of Shoshoni

Matt Pattison
Mayor of Pavillion

Michael Jones
Fremont County Commissioner

Missy White
Mayor of Lander

BOARD PACKET

Please carefully review the enclosed packet.

It is important that you follow each section page by page as we progress through the meeting.

Agenda Item Title: Roll Call, Call to Order, Pledge of Allegiance

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

N/A

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

11:00am - Chairman requests Roll Call be taken, Roll is taken, a quorum is determined
With a quorum present - Chairman: "I call this March 26th, 2025 Regular Meeting of the
Fremont County Association of Governments to order at (*Time*), please stand for the pledge
of allegiance"

PROPOSED MOTION:

N/A

ADMINISTRATOR RECOMMENDATION:

N/A

Agenda Item Title: Approval of March 26, 2026 Regular Meeting Agenda

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

N/A

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

PROPOSED MOTION:

Board Member: "I move to approve the April 26th, 2025 Regular Meeting Agenda (*as amended or as presented*)"

(Second Required)

Chairman: "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

N/A

Agenda Item Title: Consent Agenda

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

This Consent Agenda consolidates several key items for review and streamlined approval. The items include:

February 26, 2026 Meeting Minutes
February Financials
March Expenses

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

This Consent Agenda is presented to expedite the approval process for routine documents that have been thoroughly reviewed in previous meetings. Consolidating these items allows the board to efficiently allocate meeting time to more strategic discussions while ensuring that all procedural records are up-to-date.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

The board is requested to approve the Consent Agenda as presented.

PROPOSED MOTION:

Board Member: "I move to approve the Consent Agenda with its contents being: February 26, 2026 Meeting Minutes, February Financials, February Expenses (*as amended or as presented*)"

(Second Required)

Chairman: "It has been motioned and seconded, is there any discussion?"

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

After a thorough review, I recommend that the board approve the Consent Agenda as presented.

Fremont County Association of Governments
 Regular Meeting: Thursday, February 22, 2024
 Meeting Minutes

Attendees:

- Fremont County, Commissioner Clarence Thomas
- Dubois, Mayor Pat Neveaux
- Hudson, Mayor Sherry Oler
- Lander, Mayor Missy White
- Pavillion, *(Absent)*
- Riverton, Mayor Tim Hancock
- Shoshoni, Mayor Joel Highsmith

Quorum:

- Yes
- No

Call to Order:
1108

Agenda Item: Roll Call, Call to order, Pledge of Allegiance	
Motion: SO	Notes: Roll call was taken, the meeting was called to order, and the pledge of allegiance was recited.
Second: PN	
Discussion: (None)	
Action: (None)	

Agenda Item: Approval of February 26th, 2026 Meeting Agenda	
Motion: SO	Notes: Motion to amend, removing items B, C, D, and E from the consent agenda: JH; Second: MW; PASSED
Second: PN	
Discussion: Mayor Oler moved to approve the February 26, 2026 meeting agenda, seconded by Mayor Neveaux. During the discussion, the board considered several non-FCAG informational items that had been placed within the consent agenda. With input from staff, the board agreed those materials could remain in the packet for informational purposes but should not be included as approval items within the consent agenda.	
Action: PASSED	

Agenda Item: Consent Agenda	
Motion: SO	Notes: (None)
Second: PN	
Discussion: (None)	
Action: PASSED	

Agenda Item: Staff Reports	
Motion: N/A	Notes: (None)
Second: N/A	
<p>Discussion:</p> <p>Administrator Nichols delivered a broad organizational report on FCAG and WRTA operations. He advised the board that FCAG was nearing completion of the new enterprise website, fcagwy.gov, including a secure board portal intended to improve access to governance materials. He further reported that FCAG had engaged a new Microsoft service provider and had centralized the organization into a unified Microsoft 365 environment, including rollout of Microsoft Teams Phone, Intune device management, and enhanced cybersecurity protections. He also discussed the organization’s transition toward Starlink Business service to address longstanding internet reliability concerns at the Airport Drive facility.</p> <p>Nichols also reported on operational and capital matters, including facility assessment work, the continuing bus procurement process, progress in shifting fleet maintenance toward a more proactive asset management approach, and the implementation of a senior transportation integration effort in Riverton. He noted ongoing sustainability planning work with CTAA and broader efforts to modernize service delivery and organizational infrastructure.</p> <p>Jesse Grosinger provided a brief financial overview and indicated that revenues and expenditures were generally tracking near expectations as the fiscal year progressed and delayed expenses continued to normalize. Glen McCully provided operations-related observations tied to service performance and ridership review. Doug Spriggs gave a Project Independence update and noted that federal and state program administration continued to stabilize as HHS and OCS progressed through restructuring</p>	
Action: N/A	

Agenda Item: Public Comment	
Motion: N/A	Notes: (None)
Second: N/A	
<p>Discussion:</p> <p>Clint Glick, speaking from his experience with the Eastern Shoshone Business Council and as a former director of the Shoshone Arapaho Nations transit system, asked the board to consider the long-term need for transportation between Fremont County and Casper, particularly for medical appointments and other essential travel. Discussion followed regarding whether a scheduled shuttle or reservation-based model could be feasible, how demand might be measured, and the importance of avoiding unproductive service. Staff noted the issue was consistent with ongoing regional transit sustainability discussions and merited further consideration.</p>	
Action: N/A	

Agenda Item: Chamber of Commerce Participation	
Motion: N/A	Notes: (None)
Second: N/A	
<p>Discussion:</p> <p>Under new business, the board discussed whether FCAG should participate in chamber of commerce memberships. Staff explained that the question had arisen recently and that any participation should be approached equitably among the chambers represented in the county.</p>	

<p>Board members discussed the need to better understand what benefits chamber participation would provide in exchange for membership costs and whether chamber directors should be invited to a future meeting.</p> <p>By consensus, the board directed staff to conduct outreach to the chambers, gather information regarding the value and possible benefit of participation, and return to FCAG with findings and recommendations before any formal action is taken.</p> <p>Action: N/A</p>
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Agenda Item: FCAG Mission Adoption			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Motion: MW</td> </tr> <tr> <td style="padding: 2px;">Second: SO</td> </tr> </table>	Motion: MW	Second: SO	<p>Notes:</p> <p>Motion to amend to include the Wyoming’s Code of the West: JH; Second: SO; Discussion: Clint Glick recommended the inclusion of preservation of traditions be considered. The board then included Honoring Traditions be included within the mission statement; PASSED.</p>
Motion: MW			
Second: SO			
<p>Discussion:</p> <p>The board considered formal adoption of an FCAG mission statement. During discussion, members also supported recognizing the Wyoming Code of the West as an ethical and cultural guide for the organization. Additional discussion centered on ensuring the mission language reflected respect for the county’s traditions and history. After amendment, the board adopted the following mission statement: “To unite Fremont County’s governments in collaborative leadership that strengthens communities, advances resources, honors traditions, and drives sustainable progress.” Mayor White made the motion for adoption, seconded by Mayor Oler. The motion passed.</p>			
Action: PASSED			

Agenda Item: Project Independence Service Delivery Model			
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Motion: JH</td> </tr> <tr> <td style="padding: 2px;">Second: PN</td> </tr> </table>	Motion: JH	Second: PN	<p>Notes:</p> <p>Click or tap here to enter text.</p>
Motion: JH			
Second: PN			
<p>Discussion:</p> <p>Staff next presented the proposed Project Independence service delivery model. Nichols stated that the recommendation followed a comprehensive review of operations and finances and would centralize administrative functions at 2554 Airport Drive while utilizing a hybrid remote service delivery approach. He advised the board that the proposed change would result in significant cost savings and more efficient deployment of shared resources without abandoning service needs. Mayor Highsmith moved to approve the proposed Project Independence service delivery model, seconded by Mayor Neveaux. Following brief discussion and expressions of support from the board, the motion passed.</p>			
Action: PASSED			

Agenda Item: Joint Committee on Funding Key Services	
Motion: N/A	Notes:

Second: N/A	(None)
<p>Discussion:</p> <p>Staff provided an update on the Joint Committee on Funding Key Services and advised that the committee had met the previous day and continued to engage with the member municipalities. The board was informed that a resolution was expected to be considered by the Fremont County Commission on March 3, 2026, and that FCAG members would be provided the meeting invitation if they wished to attend. Discussion also reflected that the applicable filing deadline was approaching at the end of March and that represented governing bodies would likely need to consider the matter within that month.</p> <p>Board discussion further addressed concerns that had arisen around the drafted memorandum of agreement as compared with the ballot language and whether additional follow-up discussions would be necessary to sort legal and structural questions. Members also discussed, at a preliminary level, whether FCAG could someday serve as a governance vehicle for ambulance services if circumstances required that type of regional approach. Staff cautioned that no final action was being requested and suggested that preliminary internal planning could be helpful so FCAG would be better prepared if future proposals were advanced. No formal action was taken on this item.</p> <p>During related discussion, tribal concerns were voiced regarding a lack of consistent information flow about ambulance planning and the need for better coordination and inclusion in the broader public conversation. Members acknowledged the concern and emphasized the importance of improved communication with the county and tribal leadership moving forward</p>	
Action: N/A	

Agenda Item: Monthly Forum	
Motion: N/A	Notes:
Second: N/A	(None)
<p>Discussion:</p> <p>Hudson: reported on a wastewater presentation and related rate considerations.</p> <p>Riverton: reported attendance at WAM and noted that the Amazon distribution center was nearing completion, along with growing economic interest in the area.</p> <p>Dubois: reported progress on a shovel-ready grant, positive developments within the police department, receipt of an MRG award at approximately seventy percent of the full request, possible airport hangar planning, and the existence of a low-income water and sewer utility rate.</p> <p>Lander: reported updates on Lincoln Street, a July 11 open house, and ongoing flood mitigation conversations</p> <p>Shoshoni: reported attendance at WAM, work tied to several bills, positive movement on direct distribution, continued cardiopulmonary-related progress, and a vacancy in senior housing.</p> <p>Tribes: emphasized ongoing funding challenges, limited BIA staffing, land resource pressures, education funding demands, the aging of farmers and ranchers, and the connection between land transfer and water issues, with the observation that many statewide concerns are felt with greater force on the reservation</p>	

Fremont County Association of Governments
Regular Meeting: Thursday, February 22, 2024
Meeting Minutes

Action: N/A

Agenda Item: Adjournment	
Motion: PN	Notes: Adjourned at 1:24PM
Second: SO	
Discussion: (None)	
Action: PASSED	

DRAFT

FCAG_Profit and Loss_YTD

Fremont County Association of Governments

July 1, 2025-February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
4007-FC-1 1/2% Ground Transportation	12,609.14
4308-FC-10 CSBG Grant Administration	35,189.00
4308-FC-1 Member Dues	31,901.97
4501-FC General Interest	359.13
4502-FC Rent Income	8,585.28
Uncategorized Income	29.41
Total for Income	\$88,673.93
Gross Profit	
	\$88,673.93
Expenses	
7022-FC Accounting/Audit Fees	35,500.00
7031-FC Office Supplies/Expenses	1,532.29
7044-FC Other Business Travel	48.39
7055-FC Telecommunications	376.01
7070-FC-1 Advertising	308.75
7070-FC-3 Dues/Subscriptions	5,827.93
7450-FC-98 Miscellaneous	216.14
Total for Expenses	\$43,809.51
Net Operating Income	
	\$44,864.42
Other Income	
4237-FC Local Government Revenue	21,000.00
Total for Other Income	\$21,000.00
Other Expenses	
7450-FC-2 Transfers Out-WR	\$280,820.39
7450-FC-2-2 Payroll Reimbursement	6,230.57
7450-FC-2-3 Bldg Ins	10,500.00
Total for 7450-FC-2 Transfers Out-WR	\$297,550.96
Total for Other Expenses	\$297,550.96
Net Other Income	
	-\$276,550.96
Net Income	
	-\$231,686.54

Balance Sheet

Fremont County Association of Governments

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1010-FC-1 Wy Comm Bank FCAG Gen Checking	130,854.72
1010-FC-2 Wy Comm FCAG J.P. Project Ac	3,233.01
1010-FC-3 WCB FCAG Ground Transp	34,537.50
1010-FC-4 Wy Comm FCAG Shooting Complex	0.00
1060-FC-1 WYOSTAR - General	0.00
1060-FC-2 WYOSTAR - Capital Projects	0.00
Total for Bank Accounts	\$168,625.23
Accounts Receivable	
1200-FC Accounts Receivable	0.00
2220-FC Deferred Revenue - 1/2% Sales Tax	48,501.00
Total for Accounts Receivable	\$48,501.00
Other Current Assets	
1340-FC-2 Due From WRTA	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$217,126.23
Total for Assets	\$217,126.23
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-FC Accounts Payable	0.00
Total for Accounts Payable	\$0.00
Credit Cards	
2015-FC FCAG Department Credit Card (0234)	395.80
Total for Credit Cards	\$395.80
Other Current Liabilities	
2290-FC-1 Due to PI	0.00
2290-FC-2 Due To WR	11,610.70
Total for Other Current Liabilities	\$11,610.70
Total for Current Liabilities	\$12,006.50
Total for Liabilities	\$12,006.50
Equity	
3800-FC Capital Projects Assigned	0.00
3900-FC General Fund Unassigned	0.00
Opening Bal Equity	0.00
3000-FC Retained Earnings	436,806.27
Net Income	-231,686.54
Total for Equity	\$205,119.73
Total for Liabilities and Equity	\$217,126.23

Profit and Loss

Fremont County CSBG

July 1, 2025-February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
4219-PI CSBG Reimbursement	290,776.30
7230-PI-00 Reimbursements	202.76
Total for Income	\$290,979.06
Gross Profit	\$290,979.06
Expenses	
7230-PI *CSBG SERVICES	
7230-PI-04 SRV 4 Housing	52,301.08
7230-PI-05 SRV 5 Health	255.92
7230-PI-07 SRV 7 Support Services	
7230-PI-07-1 SRV 7 Direct Salaries & Benefits	92,906.40
Total for 7230-PI-07 SRV 7 Support Services	\$92,906.40
7230-PI-08 7230-PI-4 Linkages/CI	18,269.47
7230-PI-09 Agency Capacity Building	6,006.00
7230-PI-10 Memberships	2,000.00
7230-PI-11 Direct Salaries	64,831.67
7230-PI-12 Other Rent Office Software Equipment	25,298.91
7230-PI-13 Indirect Expense	35,189.00
Total for 7230-PI *CSBG SERVICES	\$297,058.45
Total for Expenses	\$297,058.45
Net Operating Income	-\$6,079.39
Net Other Income	
Net Income	-\$6,079.39

Balance Sheet
Fremont County CSBG
As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1010-PI-1 Wy Comm CSBG General Account	48,186.81
Total for Bank Accounts	\$48,186.81
Accounts Receivable	
Accounts Receivable	0.00
Total for Accounts Receivable	\$0.00
Other Current Assets	
1340-PI-3 Due From-FCAG	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$48,186.81
Total for Assets	\$48,186.81
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-PI Accounts Payable.	17,261.00
Total for Accounts Payable	\$17,261.00
Credit Cards	
2015-PI-2-1 DOUGLAS SPRIGGS (0051) - 2	430.91
Total for Credit Cards	\$430.91
Other Current Liabilities	
2290-PI-3 Due To-FCAG	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$17,691.91
Total for Liabilities	\$17,691.91
Equity	
3800-PI Capital Projects	0.00
3900-PI General Fund	0.00
Opening Bal Equity	0.00
3000-PI Fund Balance	36,574.29
Net Income	-6,079.39
Total for Equity	\$30,494.90
Total for Liabilities and Equity	\$48,186.81

WRTA_FY26(February26)

Wind River Transportation Authority

July 1, 2025-February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
4229-WR WYDOT Highway Safety Grant	12,215.80
4236-WR-1 5311 Operating Grants	
4236-WR-1-1 WYDOT 5311 Operating	411,165.39
4236-WR-1-2 WYDOT 5311 Administration	217,973.03
4236-WR-1-3 WYDOT 5311 Maintenance	185,090.08
Total for 4236-WR-1 5311 Operating Grants	\$814,228.50
4236-WR-2 Capital Grants	90,464.00
4308-WR-1 Farebox	
4308-WR-1-1 Fixed Route Farebox	12,367.12
4308-WR-1-2 Bus Passes	1,155.00
4308-WR-1-3 Demand Response Farebox	5,942.49
Total for 4308-WR-1 Farebox	\$19,464.61
4308-WR-2 Bus/Facility Advertising	4,666.69
4308-WR-3 Route Service Guarantee	88,526.98
4308-WR-4 Contract For Service	12,634.00
4308-WR-5 Special Transportation	74,262.85
4507-WR Other Revenue - WR	\$200.00
4507-WR-1 Non Profit Income	994.20
4507-WR-3 Other	2,763.36
Total for 4507-WR Other Revenue - WR	\$3,957.56
Billable Expenditure Revenue	27.00
Total for Income	\$1,120,447.99
Gross Profit	\$1,120,447.99
Expenses	
7000-WR Administration-WR	
7021-WR Legal & Professional Fees	66,730.00
7022-WR Accounting/Auditing Services	17,500.00
7030-WR OFFICE EXPENSES	
7031-WR Office Supplies/Expense	6,306.70
7032-WR OFFICE EQUIPMENT	
7032-WR-1 Office Equipment	10,461.50
7032-WR-2 Office Equipment Rental	1,874.62
Total for 7032-WR OFFICE EQUIPMENT	\$12,336.12
7035-WR-1 Other (deleted)	527.73
Total for 7030-WR OFFICE EXPENSES	\$19,170.55
7041-WR Training	17,588.49
7044-WR Travel	4,811.32
7055-WR Telecommunications	
7055-WR-1 Telephone Equip Rental	1,203.55
7055-WR-2 Land Line Service/Long Distance	204.16
7055-WR-3 Mobile/Wireless Communication	3,918.10
7055-WR-4 Internet	2,711.52
Total for 7055-WR Telecommunications	\$8,037.33

WRTA_FY26(February26)

Wind River Transportation Authority

July 1, 2025-February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
7070-WR OTHER	\$661.73
7070-WR-1 Advertising/Promotional	11,500.98
7070-WR-2 Bank Charges	260.62
7070-WR-3 Dues & Subscriptions	44,138.15
Total for 7070-WR OTHER	\$56,561.48
Total for 7000-WR Administration-WR	\$190,399.17
7050-WR UTILITIES	
7051-WR Electricity	2,561.89
7052-WR Natural Gas	2,835.80
7053-WR Water/Sewer/Sanitation	755.45
Total for 7050-WR UTILITIES	\$6,153.14
7061-WR-1 Facility Maintenance & Repair	29,790.32
7062-WR Rent or Lease of Buildings	8,889.90
7200-WR OPERATIONS	
7212-WR Travel Expenses	3,545.96
Total for 7200-WR OPERATIONS	\$3,545.96
7202-WR WAGES FOR OPERATIONS STAFF	
7202-WR-1 ADMINISTRATION STAFF	
7202-WR-1-1 Administration Wages	203,908.96
7202-WR-1-2 Administration Taxes/Benefits	57,531.90
Total for 7202-WR-1 ADMINISTRATION STAFF	\$261,440.86
7202-WR-2 OPERATIONS STAFF	
7202-WR-2-1 Operations Staff Wages	339,517.69
7202-WR-2-2 Operations Staff Taxes/Benefits	94,575.59
Total for 7202-WR-2 OPERATIONS STAFF	\$434,093.28
7202-WR-3 MAINTENANCE STAFF	
7202-WR-3-1 Maintenance Staff Wages	65,856.21
7202-WR-3-2 Maintenance Staff Taxes/Benefits	20,903.00
Total for 7202-WR-3 MAINTENANCE STAFF	\$86,759.21
Total for 7202-WR WAGES FOR OPERATIONS STAFF	\$782,293.35
7204-WR-1 Drug/Alcohol Testing	2,340.00
7204-WR-3 Employee Uniforms	8,181.51
7220-WR OPERATING SUPPLIES/EXPENSES	
7221-WR Vehicle Maintenance & Repair	65,580.39
7222-WR Shop Supplies	23,729.18
7223-WR FUEL & OIL	\$32.00
7223-WR-1 Gas & Diesel	46,374.96
7223-WR-2 DEF Fluid	796.65
7223-WR-3 Motor Oil	924.99
Total for 7223-WR FUEL & OIL	\$48,128.60
Total for 7220-WR OPERATING SUPPLIES/EXPENSES	\$137,438.17
7490-WR-2 Capital Outlay-Machinery & Equipment	49,002.51
7503-WR Building/Vehicle Insurance	20,452.00

WRTA_FY26(February26)

Wind River Transportation Authority

July 1, 2025-February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
8000-WR Reimb thru P/R - RECONCILE AT MONTHS END	0.00
Payroll Expenses	
Company Contributions	
Retirement	0.00
Total for Company Contributions	\$0.00
Taxes	36.33
Total for Payroll Expenses	\$36.33
Reimbursement - RECONCILE AT MONTHS END	9.91
Total for Expenses	\$1,238,532.27
Net Operating Income	-\$118,084.28
Other Income	
4501-WR Interest Earned	8,076.56
4702-IN Inter- Department Transfer	
4702-WR-1 Transfer In-PI	112,177.01
4702-WR-3 Transfer In-FC	285,843.76
Total for 4702-IN Inter- Department Transfer	\$398,020.77
FCAG Payroll Reimbursement (deleted)	0.00
Total for Other Income	\$406,097.33
Other Expenses	
7450-OUT Inter-Department Transfer	
7450-WR-99 Transfer Out- FC	
7450-WR-99-2 Rent or Lease of Bldgs	4,292.64
Total for 7450-WR-99 Transfer Out- FC	\$4,292.64
Total for 7450-OUT Inter-Department Transfer	\$4,292.64
Total for Other Expenses	\$4,292.64
Net Other Income	\$401,804.69
Net Income	\$283,720.41

Statement of Financial Position

Wind River Transportation Authority

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1010-WR-1-1 WCB Checking	335,898.89
1010-WR-2 FIB-Checking	225.88
1040-WR-1 WCB savings	0.00
Total for Bank Accounts	\$336,124.77
Accounts Receivable	
1200-WR Accounts Receivable (A/R)	\$335,268.19
1340- IN Inter-Department Transfer	
1340-WR-3 Due From - FCAG (WR)	2,860.70
Total for 1340- IN Inter-Department Transfer	\$2,860.70
Total for 1200-WR Accounts Receivable (A/R)	\$338,128.89
Total for Accounts Receivable	\$338,128.89
Other Current Assets	
1040-WR-2 WyoClass-WRTA Fund	507,087.05
1199-WR Undeposited Funds	0.00
1610-WR-1 Prepaid Expenses	3,622.71
1610-WR-2 Employee Advance	0.00
1660-WR Deferred Outflows	0.00
Undeposited Funds Working	0.00
Total for Other Current Assets	\$510,709.76
Total for Current Assets	\$1,184,963.42
Total for Assets	\$1,184,963.42
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-WR Accounts Payable (A/P)	17,330.59
Total for Accounts Payable	\$17,330.59
Credit Cards	
2015-WR-1 Credit Card Master Card	-230.99
2015-WR-2 WCB Credit Cards	\$0.00
2015-WR-2-1 WRTA 1-Department Credit Card	4,804.01
2015-WR-2-2 WRTA 2-Department Credit Card	2,656.27
2015-WR-2-3 WRTA 3-Department Credit Card	0.00
2015-WR-2-4 WRTA Nichols (0440)	47.63
2015-WR-2-5 WRTA Scadden (0457)	5,232.15
2015-WR-2-6 WRTA Williams (0465)	0.00
2015-WR-2-8 WRTA Grosinger (0564)	4,153.56
2015-WR-2-9 WRTA McCully (0556)	1,573.55

Statement of Financial Position

Wind River Transportation Authority

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Total for 2015-WR-2 WCB Credit Cards	\$18,467.17
Total for Credit Cards	\$18,236.18
Other Current Liabilities	
2040-WR-1 WCB Credit Line	0.00
2140-WR Accrued Payroll	0.00
2150-WR PAYROLL LIABILITIES	\$0.00
2150-WR-10 WY Worker's Compensation	67.58
2150-WR-1 Federal Taxes (941/944)	0.00
2150-WR-2 Federal Unemployment 940	0.00
2150-WR-3 WY Unemployment Tax	-343.06
2150-WR-5 State Retirement	9,813.25
2150-WR-6 Medical Insurance	\$0.00
2150-WR-6-1 AFLAC	14.40
2150-WR-6-2 The Standard	0.00
2150-WR-6-3 Blue Cross WAM-JPIC - Dearborn	3.30
2150-WR-6-4 Blue Cross Blue Shield of Wyoming	-34,330.90
2150-WR-6-5 TelaDoc	-282.25
Total for 2150-WR-6 Medical Insurance	-\$34,595.45
2150-WR-7 Transportation Insurance	
2150-WR-7-1 MASA	1,707.00
2150-WR-7-2 AirMedCare (GMRS)	-2,930.17
Total for 2150-WR-7 Transportation Insurance	-\$1,223.17
2150-WR-8 Vision Insurance	
2150-WR-8-1 VSP	0.00
2150-WR-8-2 Vision Service Plan	-501.12
Total for 2150-WR-8 Vision Insurance	-\$501.12
2150-WR-9 Dental Insurance	
2150-WR-9-1 Delta Dental	114.42
Total for 2150-WR-9 Dental Insurance	\$114.42
Total for 2150-WR PAYROLL LIABILITIES	-\$26,667.55
2220-WR DEFERRED INFLOWS	0.00
2290- OUT Inter-Departmental Transfers - out	
2290-WR-3 Due To FCAG (WRTA)	0.00
Total for 2290- OUT Inter-Departmental Transfers - out	\$0.00
Direct Deposit Payable	0.00
Total for Other Current Liabilities	-\$26,667.55
Total for Current Liabilities	\$8,899.22
Long-term Liabilities	
2550-WR Accrued Leave	0.00
Total for Long-term Liabilities	\$0.00
Total for Liabilities	\$8,899.22

Statement of Financial Position

Wind River Transportation Authority

As of February 28, 2026

DISTRIBUTION ACCOUNT	TOTAL
Equity	
Opening Balance Equity	-58,509.69
3000 Fund Balance	950,853.48
Net Income	283,720.41
Total for Equity	\$1,176,064.20
Total for Liabilities and Equity	\$1,184,963.42

Agenda Item Title: Staff Reports

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

This agenda item provides an opportunity for FCAG Senior Staff to present brief updates to the Board regarding activities, operations, and notable developments within their respective areas of responsibility.

Staff reports are intended to enhance transparency, keep the Board informed of ongoing initiatives, and provide context for upcoming policy decisions or future agenda items. Following each update, Board members may ask questions for clarification or additional information.

This section is informational in nature and does not include formal action unless specifically requested during the discussion.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

To ensure the Board remains informed of current operations, initiatives, and emerging issues across FCAG programs and divisions, and to allow direct engagement between Board members and Senior Staff.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

PROPOSED MOTION:

N/A

ADMINISTRATOR RECOMMENDATION:

Receive the staff reports and provide feedback or direction as appropriate.



FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE
2554 AIRPORT RD RIVERTON WY, 82501 • (307) 856-9782

MEMORANDUM

Date: Thursday, March 26, 2026

RE: March 2025 FCAG Staff Report

Over the past several weeks, FCAG staff have undertaken a significant operational and infrastructure improvement effort that has delivered both technical and organizational value.

As part of this work, our team completed a full replacement of the network infrastructure at the 2554 Airport Drive facility. This included the removal of legacy cabling and equipment dating back to the building's original construction. At the time of removal, the existing system was operating at approximately 40 to 60 megabits per second, which was increasingly insufficient for modern operational demands.

Through the installation of a new UniFi-based network environment and the transition to Starlink Business internet service, the facility is now operating at speeds ranging from approximately 400 to 600 megabits per second. This represents a substantial increase in capacity and reliability, positioning the organization to effectively support modern cloud-based systems, real-time dispatch operations, and administrative functions. In addition to performance improvements, the new network architecture significantly enhances the security of FCAG's government systems through centralized management and policy control.

This project also served as a meaningful internal team development opportunity. Staff across divisions were actively engaged in the installation and configuration process, building internal capacity and familiarity with the systems that now support daily operations.

In conjunction with these upgrades, FCAG completed the porting of its phone system from Wyoming.com to Fusion Connect as part of the broader transition to a Microsoft Teams-based communication platform. During the porting process, Wyoming.com disconnected services immediately upon approval of the port, resulting in a temporary loss of phone functionality for approximately two hours. Fusion Connect was able to intervene and activate services ahead of full provisioning, which restored operations but required rapid configuration of devices and user accounts.

While the transition presented unexpected challenges, staff responded effectively, utilizing the opportunity to further develop internal technical expertise while onboarding to the new Teams phone system. Given that this transition has now been completed and services are fully operational under the new provider, it is recommended that FCAG formally terminate its service relationship with Wyoming.com effective the end of March, as those services are no longer required.

On the financial and compliance side, I am pleased to report that the Fiscal Year 2025 audit has been completed and submitted to the Wyoming Department of Audit, as well as to the appropriate

federal agencies as of yesterday. This represents a continued improvement in our audit timeline and compliance posture.

Additionally, through the focused efforts of our Business Team, all WYDOT and Highway Safety grant reporting is now current. Moving forward, FCAG will operate on a standardized reporting cycle in which prior month expenditures are reconciled and submitted within the first two weeks following month-end close. This improved reporting cadence provides a more accurate and timely view of our financial position, allowing for more responsible forecasting and decision-making.

These collective efforts reflect continued progress in strengthening FCAG's operational foundation, internal capacity, and financial accountability.

Agenda Item Title: Public Comment

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

This agenda item provides an opportunity for public comment. Scheduled speakers include:

(None)

This session is also open for additional comments from members of the audience, subject to the board chair's discretion to limit time as needed.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

To allow public input and provide a platform for presentations from scheduled speakers and other community members.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

PROPOSED MOTION:

N/A

ADMINISTRATOR RECOMMENDATION:

I recommend reaching out to the audience to invite additional comments following the scheduled speakers. The board chair has the discretion to limit time for each speaker to ensure fairness and maintain meeting efficiency.

Agenda Item Title: Resolution 2026-01 – Universal Authorizing Resolution for Transportation Grant Programs

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative

EXECUTIVE SUMMARY:

The Federal Transit Administration formula funding application period is currently open and the Association is preparing the applicable submissions through the Wyoming Department of Transportation. The attached resolution would formally authorize the WRTA Director to execute and file those applications and to provide any additional information required by WYDOT, the Federal Transit Administration, the Wyoming Highway Safety Office, or other administering agencies in connection with transportation grant requests.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

No prior action specific to Resolution 2026-01 has occurred. This item is being presented in connection with the current transportation grant application cycle.

WHY IS THIS ITEM BEFORE THE BOARD:

This item is before the Board so that formal action may be taken to authorize the filing of transportation grant applications and the execution of related application materials required by administering agencies.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Adoption of Resolution 2026-01.

PROPOSED MOTION:

Board Member: “I move to adopt Resolution 2026-01, authorizing Tim Nichols, Director of Wind River Transportation Authority to execute and file applicable transportation grant applications and to furnish additional information as required by WYDOT, the Wyoming Highway Safety Office, the Federal Transit Administration, or other administering agencies”

(Second Required)

Chairman: “It has been motioned and seconded. Is there any discussion?”

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

I recommend approval of Resolution 2026-01 so the Association may timely complete and submit its current FTA formula funding applications and related transportation grant materials.



RESOLUTION NO. 2026-01

**A RESOLUTION OF THE FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
AUTHORIZING THE FILING OF APPLICATIONS FOR TRANSPORTATION GRANT
PROGRAMS**

WHEREAS, the Fremont County Association of Governments is a Joint Powers Board organized to provide a forum for matters of mutual concern, promote cooperation among local governments in Fremont County, and allow such governments to address issues of local, county, regional, and statewide interest while retaining local autonomy; and

WHEREAS, the United States Department of Transportation is authorized to make grants and other financial assistance available through the Federal Transit Administration and related agencies for the support of public transportation systems, capital improvements, operations, administration, maintenance, and safety initiatives pursuant to 49 U.S.C. Chapter 53, Title 23, U.S.C., the Bipartisan Infrastructure Law, Public Law No. 117-58, the Highway Safety Act of 1966, as amended, and other related or successor authorizing legislation; and

WHEREAS, the Wyoming Department of Transportation, and where applicable the Wyoming Highway Safety Office, have been designated to administer such programs within the State of Wyoming, and certain other state funding programs, including those subject to approval by the State Loan and Investment Board (SLIB), may also provide financial assistance for related transportation or community infrastructure purposes; and

WHEREAS, participation in such grant programs may require the submission of applications, certifications, assurances, supporting materials, and other information, and may further require the provision of local share or matching funds where applicable; and

WHEREAS, the Fremont County Association of Governments finds that it is in the public interest to authorize the filing of such applications in support of public transportation operations, project administration, capital purchases, safety programming, and maintenance assistance;

NOW, THEREFORE, BE IT RESOLVED BY THE FREMONT COUNTY ASSOCIATION OF GOVERNMENTS BOARD that Tim Nichols, is hereby authorized on behalf of the Fremont County Association of Governments to execute and file applications with the Wyoming Department of Transportation, the Wyoming Highway Safety Office, and any other appropriate administering agency for financial assistance relating to public transportation operations, project administration, capital purchases, safety programming, maintenance assistance, and related transportation purposes as may be authorized under applicable law, and to furnish such additional information, certifications, assurances, and documentation as may be required in connection therewith.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2026.

ATTEST:

Tim Hancock, Chairman

Sherry Oler, Secretary/Treasurer

Agenda Item Title: Joint Committee on Funding Key Services - Dissolution

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

This agenda item requests formal Board action by motion to dissolve the Joint Committee on Funding Key Services after determining that the committee has fulfilled the charge previously assigned to it by the Board and has provided its report and recommendations. The motion would also formally recognize the completion of that work and receive the committee's report into the record of the Board.

In addition, the JCFKS has provided a formal recommendation that the Board proceed with a more defined and focused review of regional ground ambulance governance through the Regional Ambulance Service Evaluation Committee, or RASEC. This step would acknowledge the broader work of JCFKS while identifying ambulance governance as a subject warranting further structured analysis through a dedicated advisory body.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

November August 2025 – FCAG authorized the formation of the Joint Committee on Funding Key Services.

September 2025 – FCAG received the committee structure and timeline report.

October 2025 – JCFKS briefed FCAG on its activities and potential direction of their recommendations.

November 2025 – JCFKS presented its findings to the Board, which subsequently approved the pursuit of a single tax option encompassing all identified services.

December 2025 - JCFKS provided the Board with an update

January 2026 - JCFKS presented to the Board on the ongoing development of the resolution and proposed Memorandum of Agreement.

February 2026 – JCFKS through staff provided the board with an update, communicated to the board that the resolutions required for the proposed ballot measure were being requested by the municipalities.

WHY IS THIS ITEM BEFORE THE BOARD:

This item is before the Board so that formal action may be taken to conclude the work of the Joint Committee on Funding Key Services in an orderly and transparent manner, acknowledge receipt of its report, and provide policy direction regarding whether further analysis of ambulance governance should proceed through a dedicated committee structure.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Consider approval of a motion dissolving the Joint Committee on Funding Key Services.

PROPOSED MOTION:

Board Member: "I move that the Board formally dissolve the Joint Committee on Funding Key Services, acknowledging that it has fulfilled its charge and provided its report, and further acknowledge their recommendation of the establishment of RASEC for more defined exploration of ambulance governance."

(Second Required)

Chairman: "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

I recommend approval of the proposed motion so the Board may formally conclude the work of the Joint Committee on Funding Key Services, preserve a clear record that its charge has been fulfilled, and provide orderly direction for more focused evaluation of ambulance governance through a successor advisory process.

Agenda Item Title: Resolution 2026-02 – Establishing the Regional Ambulance Service Evaluation Committee (RASEC)

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

Resolution 2026-02 would establish the Regional Ambulance Service Evaluation Committee (RASEC) as a temporary advisory committee of the Fremont County Association of Governments. The resolution would also approve the committee charge, authorize related appointments, and provide for administrative support and reporting to the Board.

RASEC is intended to evaluate governance, organizational, and operational options for ground ambulance services within the region and to develop recommendations concerning service delivery, accountability, and long-term sustainability

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

This item is before the Board so that formal action may be taken to establish RASEC, confirm its temporary advisory status, and authorize the appointment structure necessary for the committee to begin its work.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Consider adoption of Resolution 2026-02.

PROPOSED MOTION:

Board Member: “I move to adopt Resolution 2026-02, establishing the Regional Ambulance Service Evaluation Committee (RASEC), approving its charge, and authorizing related appointments.”

(Second Required)

Chairman: “It has been motioned and seconded. Is there any discussion?”

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

I recommend approval of Resolution 2026-02 so the Association may formally establish RASEC and proceed with a structured regional evaluation of ambulance service governance, operations, and long-term sustainability.



FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE
2554 AIRPORT RD RIVERTON WY, 82501 • (307) 856-9782

MEMORANDUM

Date: Wednesday, March 11, 2026

RE: Proposed Regional Ambulance Service Evaluation Task Force (RASET)

PURPOSE

The Regional Ambulance Service Evaluation Task Force (RASET) would be established to evaluate governance, organizational, and operational options for ground ambulance services within the region.

The task force would review the current service model and develop recommendations to improve service delivery, reliability, accountability, and long-term sustainability, including evaluation of publicly governed service models.

BACKGROUND

The Joint Committee on Funding Key Services was convened to evaluate funding needs for key public services within Fremont County. Through its work, the committee conducted research, engaged with participating jurisdictions, and developed a final report outlining findings and recommendations related to funding for several critical services.

As part of this process, participating local governments adopted resolutions supporting the placement of a proposed 0.75 percent economic development sales tax initiative on the ballot. The initiative identifies several regional priorities, including ground ambulance service, commercial air service, and public ground transportation.

During the course of the committee's work, concerns regarding the long-term governance, operational structure, and sustainability of ground ambulance service were identified as issues that may warrant additional evaluation beyond the scope of the committee's original charge.

DISCUSSION

Given the complexity and importance of ground ambulance service delivery within Fremont County, the committee may wish to consider recommending that FCAG establish a successor body to further evaluate these issues.

The proposed Regional Ambulance Service Evaluation Task Force (RASET) would be tasked with reviewing the current service model and evaluating potential governance and operational structures for the provision of ground ambulance services. The intent of this work would be to

identify opportunities to improve service delivery, reliability, accountability, and long-term sustainability.

Areas of evaluation for the task force could include, but may not be limited to:

- Review of the current contracted ground ambulance service model, including service delivery and operational performance
- Evaluation of governance and organizational structures for ambulance service provision
- Consideration of regional or multi-jurisdictional service models
- Analysis of financial sustainability and funding mechanisms
- Identification of potential pathways for enhanced public oversight or governance of ambulance services

REPRESENTATION

Should FCAG choose to establish RASET, consideration may be given to ensuring representation from a broad cross-section of the county. This could include representation from Fremont County, incorporated municipalities, emergency services professionals, healthcare providers, and other community stakeholders.

Particular consideration may be given to ensuring participation from smaller municipalities and rural areas to ensure the task force reflects the regional nature of ambulance service delivery.

DELIVERABLES

The task force could be directed to provide periodic updates to FCAG and participating jurisdictions and to prepare a final report outlining its findings and recommendations regarding governance and operational models for ground ambulance services.



RESOLUTION NO. 2026-02

**A RESOLUTION OF THE FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
ESTABLISHING THE REGIONAL AMBULANCE SERVICE EVALUATION COMMITTEE
(RASEC), APPROVING ITS CHARGE, AND AUTHORIZING RELATED APPOINTMENTS**

WHEREAS, the Fremont County Association of Governments is a Joint Powers Board organized to provide a forum for matters of mutual concern, promote cooperation among local governments in Fremont County, and allow such governments to address issues of local, county, regional, and statewide interest while retaining local autonomy; and

WHEREAS, the bylaws of the Fremont County Association of Governments authorize the Board to establish and direct committees as it deems necessary to the pursuance of its objectives, provide that committee membership may consist of qualified voters of Fremont County selected by the Board, and further authorize the Board to make appointments necessary to fulfill its obligations; and

WHEREAS, the bylaws further provide that the Chair shall appoint committees necessary for the efficient operation of the Joint Powers Board, with the advice and consent of a majority of the other members of the Board;

WHEREAS, FCAG has considered a memorandum dated March 11, 2026, recommending the establishment of a successor body to evaluate governance, organizational, and operational options for ground ambulance services within the region, including service delivery, sustainability, accountability, and public oversight; and

WHEREAS, FCAG finds that formal establishment of such a committee is in the public interest and will assist FCAG and participating jurisdictions in considering future models for ground ambulance service delivery; and

WHEREAS, FCAG further finds that, given the reporting timeline contemplated for this work, limited authority for interim appointments between meetings is necessary to facilitate the prompt organization of the Committee, subject to ratification by the Board;

NOW, THEREFORE, BE IT RESOLVED BY THE FREMONT COUNTY ASSOCIATION OF GOVERNMENTS BOARD that the Regional Ambulance Service Evaluation Committee (RASEC) is hereby established in accordance with the Charge Letter attached hereto as Exhibit A, which is hereby approved and incorporated herein by this reference, and that related appointments may be made in the manner set forth therein.

PASSED, APPROVED, AND ADOPTED this ___ day of _____, 2026.

ATTEST:

Tim Hancock, Chairman

Sherry Oler, Secretary/Treasurer



FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE
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Timothy Hancock - Chair
Mayor of Riverton

Patricia Neveau - Vice-Chair
Mayor of Dubois

Sherry Oler - Treasurer/Secretary
Mayor of Hudson

Joel Highsmith
Mayor of Shoshoni

Matt Pattison
Mayor of Pavillion

Michael Jones
Fremont County Commissioner

Missy White
Mayor of Lander

Date: Tuesday, March 3, 2026

From:
Tim Hancock, Chairman

To:
The Regional Ambulance Service
Evaluation Committee (RASEC)

RE: Formal Charge to the Regional Ambulance Service Evaluation Committee (RASEC)

I. Introduction

The Fremont County Association of Governments (FCAG), a Joint Powers Board formally recognized by the State of Wyoming, is the sole association uniting all six municipalities and Fremont County for the purpose of fostering collaboration, effective governance, and strategic resource sharing throughout Fremont County. Since its founding, FCAG's mission has been to advance the collective interests of its members, promote regional cooperation, and facilitate solutions to shared challenges in support of vibrant, resilient communities.

Pursuant to the authority vested in FCAG, and in accordance with FCAG's mission and authority to establish and direct committees, I hereby constitute and formally charge the Regional Ambulance Service Evaluation Committee ("the Committee") as follows.

II. Purpose and Scope

The Committee is established to evaluate governance, organizational, and operational options for ground ambulance services within the region. The Committee shall review the current service model and develop recommendations intended to improve service delivery, reliability, accountability, and long-term sustainability, including consideration of publicly governed service models where appropriate.

The Committee's work shall include, but not be limited to, the following areas of evaluation:

1. Review of the current contracted ground ambulance service model, including service delivery and operational performance.
2. Evaluation of governance and organizational structures for ambulance service provision.
3. Consideration of regional or multi-jurisdictional service models.
4. Analysis of financial sustainability and funding mechanisms.
5. Identification of potential pathways for enhanced public oversight or governance of ambulance services.

The Committee is advisory in nature. While it shall provide recommendations to FCAG, it is expressly recognized that FCAG and each governing body retain their respective authority and autonomy. Any action resulting from the Committee's work that requires implementation, policy adoption, financial commitment, or structural change shall be subject to official approval by the appropriate governing body or bodies. The Committee's recommendations shall not bind FCAG or any member government absent such approval.

III. Composition

1. Membership

The Committee shall consist of up to nine (9) members, unless otherwise determined by FCAG. Members shall be appointed by a majority vote of the FCAG Board. FCAG may utilize an open application process, publicly advertised, if so directed by the Board.

In making appointments, FCAG should seek representation from a broad cross-section of Fremont County. This may include representation from Fremont County, incorporated municipalities, emergency services professionals, healthcare providers, and other community stakeholders. Particular consideration should be given to ensuring participation from smaller municipalities and rural areas so that the Committee reflects the regional nature of ambulance service delivery.

Note: Appointed representatives may not be the current designee of FCAG.

2. Leadership

At its inaugural meeting, the Committee shall elect a Chairperson, Vice-Chairperson, and Secretary from among its members, unless FCAG provides otherwise at the time of appointment.

The Chairperson shall preside over meetings and help coordinate the work of the Committee. The Vice-Chairperson shall act in the absence of the Chairperson. The Secretary shall coordinate meeting minutes and records, with staff support as assigned

3. Expert Consultation

The Committee is authorized to invite and consult with designated representatives from strategic agencies, stakeholders, and subject matter experts, including but not limited to those with expertise in emergency medical services, ambulance operations, healthcare administration, intergovernmental service delivery, public finance, and governmental structure.

IV. Authority and Responsibilities

The Committee is hereby granted the following authority and responsibilities:

1. To schedule and conduct meetings as necessary to fulfill its charge.
2. To solicit and receive information and testimony from relevant agencies, service providers, stakeholders, and subject matter experts.
3. To investigate and evaluate governance, operational, organizational, and financial considerations related to ground ambulance service delivery.
4. To analyze the current contracted service model and assess alternatives that may better support long-term service sustainability, accountability, and regional effectiveness.
5. Meetings shall be conducted in accordance with the Wyoming Public Meetings Act, W.S. 16-4-401 through 16-4-408.
6. To prepare and submit findings and recommendations to FCAG and its represented governing bodies for consideration.

V. Reporting Requirements and Timeline

1. **Periodic Reports**
The Committee shall provide reports to FCAG and participating jurisdictions detailing activities, findings, and recommendations to date.
2. **Final Recommendation**
The Committee shall submit a comprehensive final report with findings and recommendations regarding governance, organizational, operational, and funding considerations for ground ambulance services no later than May 28, 2026.

VI. Standards of Conduct

1. All members shall conduct themselves in accordance with applicable laws, regulations, and ethical standards.
2. Meetings shall be conducted in a manner that promotes respect, order, constructive deliberation, and procedural fairness.
3. Members shall avoid conflicts of interest and disclose any personal, professional, or financial interest that could reasonably be perceived as influencing their participation in the Committee's work.

VII. Administrative Support

FCAG will provide reasonable administrative support and resources as necessary for the Committee to fulfill its charge. Requests for additional support or clarification of this charge should be directed to the Office of the Chairman.

VIII. Conclusion

The long-term reliability, accountability, and sustainability of ground ambulance service are matters of substantial importance to the communities of Fremont County. FCAG looks forward to

the Committee's thoughtful evaluation of these issues and to the development of recommendations that may assist member governments in considering future service models and governance approaches.

Should you have any questions regarding this charge, please contact me directly.

Respectfully,

Agenda Item Title: FY25 Audit Report

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

The Board is scheduled to receive presentation of the Fremont County Association of Governments Fiscal Year 2025 Audit Report by Jason Lund, CPA, of Carver, Florek, and James, CPA's. The presentation will provide the Board with an overview of the audited financial statements, the auditor's opinion, and any related findings, recommendations, or matters communicated through the audit process.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The Association is required to undergo an annual independent audit as part of its financial accountability and compliance obligations. Carver, Florek, and James, CPA's was engaged to conduct the Fiscal Year 2025 audit, and Jason Lund, CPA, will present the completed audit report to the Board for its review and consideration.

WHY IS THIS ITEM BEFORE THE BOARD:

This item is before the Board so that the Association's independent auditor may formally present the Fiscal Year 2025 Audit Report in open meeting, respond to questions from the Board, and ensure the governing body has the opportunity to review the financial statements, audit opinion, and any associated findings or recommendations.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A - Presentation Only

PROPOSED MOTION:

N/A – Presentation Only

ADMINISTRATOR RECOMMENDATION:

(None)

Agenda Item Title: Chamber of Commerce Membership Participation – Policy Direction

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

Following discussion at the Board’s prior meeting and a request for additional information, staff has prepared a report summarizing the chambers of commerce operating within Fremont County and outlining strategic considerations associated with potential chamber membership and engagement. The report is presented for the Board’s review, discussion, and any direction the Board may wish to provide.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

At the Board’s prior meeting, members requested additional information regarding the chambers of commerce operating within Fremont County and the potential value of organizational participation across the county. In response, staff prepared the enclosed report, which provides a summary of the Shoshoni, Dubois, Riverton, and Lander chambers, identifies general strengths and limitations associated with each, and outlines broader strategic considerations, potential challenges, and estimated membership cost ranges for review.

WHY IS THIS ITEM BEFORE THE BOARD:

This item is before the Board so that the additional information requested at the prior meeting may be formally provided for review and discussion. Consideration of this report will allow the Board to evaluate whether chamber participation would be beneficial to the Association’s regional visibility, intergovernmental relationships, networking opportunities, and broader community engagement efforts, and to provide any desired direction to staff.

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Review the Fremont County Chamber of Commerce Report and provide any direction deemed appropriate.

PROPOSED MOTION:

Board Member: “I move that the Fremont County Association of Governments authorize participation in (*individual/all*) Fremont County Chambers of Commerce, structured as (*individual program memberships for WRTA, Project Independence, and FCAG/a consolidated FCAG membership encompassing all programs*), with an annual cost not to exceed (*\$X,XXX.XX*) and to be allocated from (*individual program administrative budgets/other identified funding source*).”

(Second Required)

Chairman: “It has been motioned and second, is there any discussion?”

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

If the Board wishes to participate, my recommendation would be to do so equitably across all Fremont County Chambers under a consolidated FCAG membership structure, with a defined annual budget cap and annual review. That approach preserves neutrality, ensures fairness among jurisdictions, and maintains fiscal discipline.



FREMONT COUNTY ASSOCIATION OF GOVERNMENTS
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE
2554 AIRPORT RD RIVERTON WY, 82501 • (307) 856-9782

Date: Monday, March 16, 2026

From:
Jesse Grosinger
FCAG/WRTA | Business Manager
2554 Airport Dr. Riverton, WY 82501
jesse.grosinger@fcagwy.gov

To:
FCAG Board

RE: Fremont County Chamber of Commerce

Short Summary of Each Chamber

[Shoshoni Chamber of Commerce](#)

Community-first orientation focused on preserving local character while supporting small businesses, farms, and entrepreneurs. Emphasis is on local visibility, relationship building, and strengthening hometown identity. Messaging centers on trust, tradition, and grassroots growth.

Mission Statement

To promote and improve the business community, stimulate a vibrant local economy and produce a cooperative effort to enhance the overall quality of life in the Shoshoni Area to its highest potential. (\$??)

Pros

- Strong **community trust and relationship building** in a small-town market.
- Good **local brand visibility** among residents and nearby rural businesses.
- Opportunity to support and influence **grassroots economic development**.
- Lower cost and lower barrier to engagement compared with larger chambers.

Cons

- **Limited marketing reach** due to small population and tourism base.
- Fewer structured programs (training, policy advocacy, marketing platforms).
- Smaller membership network limits **referral volume and partnerships**.

[Dubois Chamber of Commerce](#)

Marketing-forward chamber supporting 145+ members through multi-channel promotion including website, social media, e-news, town maps, and major events such as Spring Fling, 4th of July Parade, Wild West Brewfest, and Cowboy Christmas. Offers structured networking, nonprofit coordination, relocation referrals, and training partnerships with SBDC and Central Wyoming College. Tiered membership pricing from (\$300).

Pros

- Strong **tourism-driven exposure** through major community events.
- Active **multi-channel marketing** (website, social media, maps, calendars).
- Regular **community events and festivals** that increase visibility.
- Partnerships with **SBDC and Central Wyoming College** for training.

Cons

- Tourism economy can be **seasonally concentrated**.
- Smaller year-round population reduces **local business network density**.
- Marketing value depends on **event participation and seasonal traffic**.

Riverton Chamber of Commerce

The Riverton Chamber of Commerce is a 75-year business organization representing more than 200 members and focused on advocacy, networking, workforce development, and tourism-driven economic growth. It actively represents businesses at city, county, state, and federal levels, hosts legislative events, and provides regular economic and policy updates through structured weekly e-news communications

Members gain access to recurring networking events such as Lunch & Learn sessions and After Hours socials, promotional opportunities through relocation packets, conference bags, visitor center exposure, airport digital board advertising, and dual online directories serving both business and tourism audiences. The Chamber operates under tiered sponsorship levels designed to scale visibility, participation, and promotional reach based on investment (\$350)

Pros

- **Large membership base (200+ businesses) with strong networking potential .**
- **Active advocacy and legislative engagement at local, state, and federal levels .**
- **Structured business intelligence and communication through weekly newsletters .**
- **Multiple promotion channels including relocation packets, visitor center marketing, and airport digital boards .**
- **Frequent Lunch & Learn and After Hours networking events for relationship building .**

Cons

- **Benefits require active participation to generate ROI.**
- **Larger membership base may mean more competition for attention.**
- **Tiered sponsorship levels may increase costs for higher visibility.**

Lander Chamber of Commerce

Highly structured tiered investment model from \$400 Classic to \$8,000 Catalyst. Strong emphasis on positioning, storytelling, talent recruitment, leadership development, and government representation. Includes SEO directory listings, referral programs, Travel and Relocation Guide advertising, quarterly luncheons, sponsorship visibility, concierge services at higher tiers, and economic development mission alignment (\$400)

Pros

- **Highly structured membership tiers designed to scale marketing and leadership access.**
- **Strong regional leadership engagement and economic development focus.**
- **Access to high-visibility marketing tools (SEO directory, relocation guide, events).**
- **Frequent networking and leadership events including luncheons and community awards.**
- **Opportunities for talent recruitment and leadership development programs .**

Cons

- **Higher tier levels require larger financial investment for maximum value.**
 - **Some benefits limited to upper-tier memberships.**
 - **Requires participation in events and sponsorships to fully leverage benefits.**
-

Strategic Considerations of All Chambers

1. Regional Market Penetration

Fremont County operates as an interconnected economic region. Presence in all four chambers creates cross-community brand saturation and referral density.

2. Referral Multiplication

Each chamber acts as an information hub. Being listed across all significantly increases inbound referrals from tourism centers, relocation inquiries, and local recommendation networks.

3. Political and Policy Participation

Membership in multiple chambers increases representation in municipal and regional advocacy discussions, especially important for economic development or regulated industries.

4. Workforce and Talent Pipeline Access

Lander and Riverton provide structured workforce development and leadership engagement. Dubois and Shoshoni offer community-rooted relational pipelines.

5. Event and Visibility Layering

Ribbon cuttings, sponsorships, event presence, and newsletter placement across four towns creates repeated exposure rather than single-touch marketing.

6. Discount and Cost Leverage

Bulk mailing rates, advertising discounts, training access, and sponsorship packages can offset membership cost if actively utilized.

Strategic Hurdles of All Chambers

1. Time Commitment – Negated through hiring a Communications Coordinator

Chamber value scales with engagement. Four memberships require attendance, sponsorship strategy, and relationship management. Passive membership yields limited ROI.

2. Duplicated Benefits

Directory listings, newsletters, and networking events overlap in structure. Without a coordinated strategy, benefits may become redundant. Justification for communication person.

3. Cost Accumulation

Annual dues across four chambers, especially if selecting higher tiers in Lander or Riverton, can become significant.

4. Brand Dilution Risk

If messaging differs by community or presence is inconsistent, perception may become fragmented rather than strengthened.

Financial Impact

Total cost at Minimum - \$1,050.00-\$1,350.00

(Ranges is included due to Shoshoni's undetermined membership amount)

Leadership Impact through membership. -\$1,690-\$13,000

These are only part of Riverton and Lander Chambers and include advertisement of the organization, contact with leadership in those communities, leadership learning and networking, as well as advocacy opportunities for the organization.

Strategic Conclusion

If the objective is regional cohesion, cross-county influence, and economic ecosystem integration, joining all four chambers is strategically desirable.

Agenda Item Title: Monthly Forum

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

The monthly forum scheduled for the Fremont County Association of Governments serves as a vital platform for collaborative discussion and decision-making among key stakeholders in the Fremont County Community. This forum offers an opportunity for representatives from various municipalities, stakeholders, and community members to convene and address pertinent issues facing Fremont County. Topics slated for discussion encompass a wide range of areas, including but not limited to infrastructure development, public services, economic growth initiatives, and community welfare programs. Through this forum, participants aim to foster cooperation, exchange insights, and formulate strategies to address the evolving needs and challenges of Fremont County.

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

To collaborate by focusing on clear communication, respect for differing viewpoints, and a shared commitment to the communities. Work efficiently, stay solution-focused, and ensure that discussions remain constructive. The goal is to align on key issues, address challenges together, and make facilitate collaboration that benefits the entire region.

PROPOSED MOTION:

N/A

ADMINISTRATOR RECOMMENDATION:

The productivity and reputation of the Fremont County Association of Governments, an initiative with the potential to create a significant positive impact through collaboration, depend on your commitment to mutual respect and your dedication to serving those in need. I urge the board to embody the spirit of community by approaching this forum as colleagues united in the shared goal of uplifting and strengthening our community.

Agenda Item Title: Adjournment

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
 - TBD
 - TBD
- No (Regular Business)

- Attachments are provided with the narrative
-

EXECUTIVE SUMMARY:

N/A

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

PROPOSED MOTION:

Board Member: "I move to Adjourn"

(Second Required)

Chairman: "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

N/A