

**REGULAR MEETING  
FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**

*11:00am; Thursday, February 26<sup>th</sup>, 2026*

*Lander; City Hall*

*240 Lincoln St, Lander, WY 82520*

<https://us02web.zoom.us/j/83901727125?pwd=QMOxjiyc5FbwbyLbtLVSeQDHlabR5s.1>

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**Timothy Hancock - Chair**  
Mayor of Riverton

**Patricia Neveaux – Vice-Chair**  
Mayor of Dubois

**Sherry Oler – Treasurer/Secretary**  
Mayor of Hudson

**Joel Highsmith**  
Mayor of Shoshoni

**Matt Pattison**  
Mayor of Pavillion

**Clarence Thomas**  
Fremont County Commissioner

**Missy White**  
Mayor of Lander

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# **BOARD PACKET**

Please carefully review the enclosed packet.

It is important that you follow each section page by page as we progress through the meeting.

**Agenda Item Title:** Roll Call, Call to Order, Pledge of Allegiance

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

N/A

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ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

11:00am - Chairman requests Roll Call be taken, Roll is taken, a quorum is determined  
With a quorum present - Chairman: "I call this February 26<sup>th</sup>, 2025 Regular Meeting of the  
Fremont County Association of Governments to order at (*Time*), please stand for the pledge  
of allegiance"

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PROPOSED MOTION:

N/A

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ADMINISTRATOR RECOMMENDATION:

N/A

**Agenda Item Title:** Approval of February Regular Meeting Agenda

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

N/A

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ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

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PROPOSED MOTION:

**Board Member:** "I move to approve the February 26<sup>th</sup>, 2025 Regular Meeting Agenda (*as amended or as presented*)"

(Second Required)

**Chairman:** "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

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ADMINISTRATOR RECOMMENDATION:

N/A

**REGULAR MEETING**  
**FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**

*11:00am; Thursday, February 26<sup>th</sup>, 2026*

*Lander; City Hall*

*240 Lincoln St, Lander, WY 82520*

<https://us02web.zoom.us/j/83901727125?pwd=QMOxjjyc5FbwbyLbtLVSeQDHIabR5s.1>

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**Timothy Hancock - Chair**  
Mayor of Riverton

**Patricia Neveaux – Vice-Chair**  
Mayor of Dubois

**Sherry Oler – Treasurer/Secretary**  
Mayor of Hudson

**Joel Highsmith**  
Mayor of Shoshoni

**Matt Pattison**  
Mayor of Pavillion

**Clarence Thomas**  
Fremont County Commissioner

**Missy White**  
Mayor of Lander

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- I. Roll Call**
- II. Call to Order**
- III. Pledge of Allegiance**
- IV. Approval of February 26<sup>th</sup>, 2026 Meeting Agenda**
- V. Consent Agenda**
  - a. January 22<sup>nd</sup>, 2026 Regular Meeting Minutes
  - b. January 19<sup>th</sup>, 2026 IAFC Board Materials & Meeting Minutes
  - c. January 28<sup>th</sup>, 2026 JCFKS Meeting Minutes
  - d. February 4<sup>th</sup>, 2026 JCFKS Meeting Minutes
  - e. February 18<sup>th</sup>, 2026 JCFKS Meeting Minutes
  - f. January Financials
  - g. Approval of February Expenditures
- VI. Staff Reports**
- VII. Public Comment**
- VIII. New Business**
  - a. Chamber of Commerce Participation
  - b. FCAG Mission Adoption
  - c. Project Independence Service Delivery Model
- IX. Old Business**
  - a. Joint Committee on Funding Key Services - Update
- X. Monthly Forum**
- XI. Adjournment**

**Agenda Item Title:** Consent Agenda

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

This Consent Agenda consolidates several key items for review and streamlined approval. The items include:

January 22, 2026 Regular Meeting Minutes  
January 19<sup>th</sup>, 2026 IAFC Board Materials & Meeting Minutes  
January 28<sup>th</sup>, 2026 JCFKS Meeting Minutes  
February 4<sup>th</sup>, 2026 JCFKS Meeting Minutes  
February 18<sup>th</sup>, 2026 JCFKS Meeting Minutes  
January Financials  
February Expenses

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

This Consent Agenda is presented to expedite the approval process for routine documents that have been thoroughly reviewed in previous meetings. Consolidating these items allows the board to efficiently allocate meeting time to more strategic discussions while ensuring that all procedural records are up-to-date.

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ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

The board is requested to approve the Consent Agenda as presented.

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PROPOSED MOTION:

**Board Member:** "I move to approve the Consent Agenda with its contents being: January 22, 2026 Regular Meeting Minutes, January 19<sup>th</sup>, 2026 IAFC Board Materials & Meeting Minutes, January 28<sup>th</sup>, 2026 JCFKS Meeting Minutes, February 4<sup>th</sup>, 2026 JCFKS Meeting Minutes, February 18<sup>th</sup>, 2026 JCFKS Meeting Minutes, January Financials, February Expenses *(as amended or as presented)*"

(Second Required)

**Chairman:** "It has been motioned and seconded, is there any discussion?"

(Call for the question)

(Majority Vote)

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ADMINISTRATOR RECOMMENDATION:

After a thorough review, I recommend that the board approve the Consent Agenda as presented.

Attendees:

- Fremont County, (Absent)
- Dubois, Mayor Patricia Neveaux
- Hudson, Mayor Sherry Oler
- Lander, Mayor Missy White
- Pavillion, (Absent)
- Riverton, Mayor Tim Hancock
- Shoshoni, Mayor Joel Highsmith

Quorum:

- Yes
- No

Call to Order:

11:18 AM

Agenda Item: Roll Call, Call to Order, Pledge of Allegiance	
Motion: N/A	Notes:
Second: N/A	(None)
Discussion: Chair Hancock called the meeting to order at 11:18 AM. Roll call confirmed quorum. The Pledge of Allegiance was recited.	
Action: N/A	

Agenda Item: Approval of January 22, 2026 Meeting Agenda	
Motion: MW	Notes:
Second: SO	(None)
Discussion: (None)	
Action: (None)	

Agenda Item: Officer Election	
Motion: (See Ballot Record)	Notes:
Second: (See Ballot Record)	N/A
Discussion: The existing officer slate was nominated by motion.	
Chair: Mayor Tim Hancock Vice Chair: Mayor Patricia Neveaux Secretary/Treasurer: Mayor Sherry Oler	
No additional nominations were presented.	
Action: PASSED	

Agenda Item: Consent Agenda	
Motion: SO	Notes: (None)
Second: PN	
Discussion: (None)	
Action: PASSED	

Agenda Item: Staff Reports	
Motion: N/A	Notes: (None)
Second: N/A	
<p>Discussion:</p> <p>The WRTA Director presented a comprehensive operational report regarding WRTA and associated programs.</p> <p>It was reported that overall system ridership for December increased nine percent compared to the prior period. Safe Ride experienced record ridership of 818 passengers, representing a thirty-six percent increase over November, including 111 passengers transported on New Year's Eve. Riverton Microtransit recorded 1,179 rides, reflecting a nineteen percent increase, and continued coordination with Senior Center transportation services. Fixed Route service carried 1,185 passengers, reflecting a thirteen percent increase.</p> <p>Analysis of FY25 National Transit Database reporting data showed a thirty-five percent decrease in Demand Response revenue miles, attributable to the strategic reduction of long-distance, low-efficiency trips. During the same period, Fixed Route vehicle miles increased forty-one percent, reflecting successful absorption of prior demand response ridership into more efficient route-based service. Demand Response cost per vehicle revenue hour decreased seventy-four percent due to service model refinement and improved cost allocation procedures.</p> <p>The Director reported a local match shortfall for FY26 in the amount of \$152,576.50. A projection of total local match requirements through FY27 will be modeled and provided to Mayor White and the Board to inform future funding discussions.</p> <p>The USDA-funded CTAA sustainability study was reported to be on an accelerated timeline, with CTAA representatives expected in Fremont County within approximately six weeks.</p> <p>The Business Manager reported improvements to internal financial administration, including implementation of a standardized Chart of Accounts, creation of an Interdepartmental Transfer document to streamline transactions among FCAG, CSBG, and WRTA, and significant progress on the FY23 audit, now reported to be more than fifty percent complete.</p> <p>With respect to Project Independence, five families are currently being served, with four additional families under review. First quarter reporting delays were attributed to technical issues associated with the state-contracted Empower Tracking system. CSBG funding remains secured through September 2026; however, long-term federal funding remains subject to federal budget action.</p>	
Action: (None)	

Agenda Item: Public Comment	
Motion: N/A	Notes: (None)
Second: N/A	
Discussion: No public comment was recorded.	
Action: (None)	

Agenda Item: WCB Account Consolidation	
Motion: SO	Notes: (None)
Second: MW	
Discussion: Board approved consolidation of WCB Joint Powers Board Account (2034) and Ground Transportation Fund Account (0290) into the FCAG General Account. Funds will be tracked internally through QuickBooks for proper fund accounting.	
Action: PASSED	

Agenda Item: Joint Committee on Funding Key Services - Update	
Motion: N/A	Notes: (None)
Second: N/A	
Discussion: The Board received an update regarding the Joint Committee on Funding Key Services and its recommendation for placement of an optional excise tax measure on the ballot.  The Committee recommended a three-quarter percent (0.75%) excise tax dedicated to emergency medical services, commercial air service, and public ground transportation. At the recommended rate, projected annual revenue is approximately \$6.5 million. The Committee compared this to the projected \$4.35 million that would be generated by a one-half percent (0.5%) tax and concluded that the lower rate would be insufficient to meet projected service costs and capital needs.  The estimated full cost of ambulance service in Fremont County was discussed, with reference to a Wyoming Department of Health validation placing the estimated cost at approximately \$3.5 million annually. The current county subsidy of \$1.8 million was noted to be below the projected true cost of service.  The Committee presented two Memorandum of Agreement distribution options. Under Option One, each governing body would receive its proportional distribution directly from the State and remit funds to service providers. Under Option Two, FCAG would act as a central fiscal agent. The Board expressed preference for Option One in order to avoid unnecessary administrative burden and potential public confusion regarding FCAG's role.  The Board acknowledged that resolutions supporting the tax and associated MOA must be adopted by participating governing bodies in February or early March in order to meet County Clerk filing deadlines.	
Action: (None)	

Agenda Item: Monthly Forum	
Motion: N/A	Notes:
Second: N/A	(None)
Discussion: <b>Shoshoni:</b> Mayor Highsmith reported continued progress on the cardiopulmonary center project. <b>Lander:</b> Mayor White discussed local considerations regarding the excise tax proposal and ambulance funding discussions. <b>Dubois:</b> Mayor Neveaux emphasized the importance of coordinated messaging when presenting the tax proposal to governing bodies. <b>Hudson:</b> Mayor Oler expressed support for careful legal review of the MOA prior to council consideration. <b>Riverton:</b> Chair Hancock indicated he would present the JCFKS proposal at the next Riverton regular council meeting and would meet with Commissioner Allen regarding the County's ambulance plan and RFP.	
Action: (None)	

Agenda Item: Adjournment	
Motion: SO	Notes:
Second: JH	(None)
Discussion:(None)	
Action: PASSED	

**REGULAR MEETING**  
**INDEPENDENCE ALLIANCE OF FREMONT COUNTY**

*3:30pm; Monday January 19, 2026*

*Project Independence Offices*

*205 S. Broadway Ave, Riverton, WY 82501*

<https://us02web.zoom.us/j/81105333366?pwd=4IaXb5ip8batR6LXXlxCyVW8CFdlzH.1>

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**Melinda Cox - Chair**  
Lander City Council

**Richard Mills – Vice-Chair**  
Low Income Rep

**Kourtney Hanger**  
Community Rep

**Karla Borders**  
Riverton City Council

**Amy Cross**  
Community Rep

Open Seat

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# BOARD PACKET

Please carefully review the enclosed packet.

It is important that you follow each section page by page as we progress through the meeting.

**Agenda Item Title: I. Call to Order : II. Roll Call : III. Introduction of Guests**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

N/A

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ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

3:30pm- Chair requests Roll Call be taken, Roll is taken, A quorum is determined  
With a quorum present – Chair: “I call this January 19<sup>th</sup>, 2026 Regular Meeting of the  
Independence Alliance of Fremont County to order at (Time). Known Guests introduced.

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PROPOSED MOTION:

N/A

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ADMINISTRATOR RECOMMENDATION:

N/A

**Agenda Item Title: Approval of January Regular Meeting Agenda**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

---

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

I move to approve the January 19, 2026 Regular Meeting Agenda (as presented or amended)  
Second is Required

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ADMINISTRATOR RECOMMENDATION:

N/A

**Regular Meeting Agenda**  
**Independence Alliance of Fremont County (Tripartite Board)**  
*(3:30pm Monday January 19, 2025)*  
*(Zoom)*  
*(205 S. Broadway Ave.)*  
[\(Zoom Link Here\)](#)

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**Melinda Cox – Chair**  
Public Official: Lander

**Richard Mills – Vice Chair**  
Low-Income Sector: Riverton

**Open Seat**  
Low-Income Sector

**Karla Borders**  
Public Official: Riverton

**Amy Cross**  
Private Sector: Dubois

**Kourtney Hanger**  
Private Sector: Riverton

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**January 2026 Regular IAFC Board Meeting**

- I. Call to Order: IAFC Regular Meeting 3:30pm
- II. Roll Call
- III. Introduction of Guest/s: Devon Kellerhall & Hope Clarke
- IV. Approval of January Meeting Agenda:
- V. Consent Agenda: Action Item:
  - a. Approval of November 17, 2025 Regular Meeting Minutes
  - b. November 2025 Financials
  - c. December 2025 Financials
- VI. Old Business: Action Item:
  - i. 2026 Q1 Project Independence Report
    1. eMpowOR CAP
      - a. Users have completed the required eMpowOR paperwork/trainings for their role.
      - b. All users are able to enter client data into eMpowOR.
      - c. Completed the eMpowOR CAP set-up.
      - d. Agency is on target to complete the “Test Quarterly Report” in Feb.
      - e. Does current report reflect data accuracy? Why or Why not?
    2. CSBG Fiscal Spend Down
    3. Tripartite Vacancies
    4. Organization/Agency Goal
      - a. Review and update IAFC Board policies & procedures.
      - b. Update Job description, roles, and responsibilities.
      - c. Consortium in Dubois.
- VII. New Business
  - a. Mercy House: Riverton

- b. Federal CSBG update
- c. Organizational Standards
- d. New Board Member: Action Item

VIII. Adjournment

**Agenda Item Title: Consent Agenda**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

This Consent Agenda Consolidates several key items for review and streamlined approval.

The Items include:

- a. November 17, 2025 Regular Meeting Minutes
  - b. November 2025 Financials
  - c. December 2025 Financials
- 

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

---

WHY IS THIS ITEM BEFORE THE BOARD:

This Consent Agenda is presented to expedite the approval process for routine documents that have been thoroughly reviewed. Consolidating these items allows the board to efficiently allocate meeting time to more strategic discussions while ensuring that all procedural records are up-to-date.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

The board is requested to approve the Consent Agenda as presented.

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PROPOSED MOTION:

I move to approve the Consent Agenda with its contents being: November 17, 2025 Regular Meeting Minutes, November 2025 Financials, December 2025 Financials (as presented or as amended)

Second is Required

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**ADMINISTRATOR RECOMMENDATION:**

After a thorough review, I recommend that the board approve the Consent Agenda as presented.

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, November 17, 2025

Meeting Minutes

Roll Call:

- Public Official, Karla Borders (Riverton)
- Public Official, Melinda Cox (Lander)
- Private Rep, Amy Cross (Town of Dubois)
- Private Rep, Kourtney Hanger (Riverton)
- Low Income Rep, Open
- Low Income Rep, Richard Mills (Riverton)

Quorum:

- Yes
- No

Call to Order:

3:34pm

Agenda Item: III. Introduction of Guest/s	
Motion: NA	Notes: Doug welcomed and introduced prospective IAFC board member Devon Kellerhall.
Second: NA	
Discussion: Devon is a real-estate agent and works with multiple organizations in the community. She enjoys helping in the community and would like to help and give back to the community. Her experience as a real-estate agent and low-income clients has her hoping to work with an organization in representing low-income individuals.	
Action: NA	
Agenda Item: IV. Approval of November Meeting Agenda	
Motion: Kourtney Hanger	Notes: Motion to approve the November 17, 2025 IAFC meeting Agenda.
Second: Karla Borders	
Discussion: None	
Action: Motion Carried	
Agenda Item: V. Consent Agenda: Items a.-e.	
Motion: Karla Borders	Notes: Motion to approve consent agenda items: a. September 15, 2025 regular meeting minutes b. September Financials c. CAP60 Report for Program Year 2025 d. October Financials e. eMpowOR Report October 2025.
Second: Kourtney Hanger	
Discussion: Amy asked if it was correct that there was no October meeting. Doug reported that there was a meeting but there was no Quorum. No further discussion.	

Action: Motion Carried	
Agenda Item: VI. Old Business a. 2025 Quarter 4 Report i-iii	
Motion: Karla Borders	Notes:
Second: Kourtney Hanger	Motion to approve the 2025 Quarter 4 report, items i-iii.
<p>Discussion: <b>i. Strategic Goals:</b> Doug reported that we were on track with our organizational goals. Our organizational goals for administration were to become ROMA Trainer certified. Due to Federal moves and funding, we were unable to complete this process but are in the final stage and working to complete our training. The only thing left for training is doing the training and getting signed off. We should see more opportunities to do so with virtual trainings starting to start back up and we will need to find a way to get it taken care of. Our community consortium has seen some struggles with the funding changes throughout the county, and we are currently working with WRTA to gather consortiums for essential services in Fremont County. We are working to pivot our consortium in a manner that looks to address transportation and ambulance services in Fremont County: which are at risk of being lost county wide. In Dubois we are looking to find a way to bring their consortium to fruition and are struggling to find organizations who are able and willing to join the conversation of their community needs. With reduction of Tax revenue throughout the county, it will be interesting to see how these consortiums continue to grow. Melinda noted that we have worked hard to get feedback and work with others and that we are going to feel things county wide with a 25% reduction in property taxes. <b>ii. Financials:</b> Doug reported that we spent out all funding and reviewed the financials with the Board. With the lower numbers receiving services, it was really nice to be able to pivot to address transportation gaps that occurred due to funding drops in other organizations and that all our clients were able to receive the highest quality of service due to having a large funding to pull from due to a slow start with clients and how that will look moving forward. Karla noted that our spending the entire grant in the Fremont County community for the 4<sup>th</sup> consecutive year. Melinda noted that it was good that we can spend out our funds and doing so in a fiscally responsible manner. Doug noted that we will be able to see how the funding allowed people to remain housed and transportation for at risk elderly populations and the reservation came from being able to spend out. Amy asked, where the information that Doug just reported out on was in the Board materials. Doug referred back to the board materials sent out and the specific reports. Melinda reported that what we are missing is the State form that we are working to check off from and sent that form out. Amy noted that the materials are not labeled in a manner that shows what they are approving. Melinda noted that Doug is having technology issues and is resending the Quarter 4 documents that they are currently reviewing. <b>iii. Services &amp; Outcomes:</b> The CAP data showed that we achieved many monumental things. Our targets were met and we exceeded our targets</p>	

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, November 17, 2025

Meeting Minutes

with services and outcomes. The data shows that there are plenty of gaps in our community and that the changing of administrations has had an impact on our community: both State and Federally. When the data was looked at over the scope of the quarter and year, one could see that when clients are able to stay housed and employed, they achieve a greater success with consistency in their own behaviors and actions. Melinda highlighted that the numbers also demonstrate the coaching services and walking next to clients are integral in that consistency and can be attributed to higher success rates. Melinda asked if we were primarily finding Riverton clients. Doug said that we are not finding specifically Riverton clients but are getting more clients from Riverton. Doug then went down the number of client demographics from municipalities and said that they are around  $\frac{1}{2}$  of the total clients. Melinda commented that it is typical across multiple sectors to see  $\frac{3}{4}$  of services in the county being in Riverton.

Action: Motion Carried

Agenda Item: VII. New Business a. Federal CSBG update

Motion: NA

Notes:

Second: NA

Doug reported out.

Discussion: No real new news as to a budget being passed that outlines CSBG funding moving forward. The Federal government has issued a continuing resolution, and this will put CSBG funding at the same 2025 levels and standards.

Action: NA

Agenda Item: VII. New Business b. Organizational Standards

Motion: NA

Notes:

Second: NA

Doug reported out.

Discussion: We will have Org standards to begin again. The state is working to let us know what that will look like as CSBG 3.0 is being rolled out and working to change, adjust, and adapt at the State and Federal levels. The State is updating their process, and we will be working to get Org standards taken care of over the next 8 months.

Action: NA

Agenda Item: VIII. Adjournment

Motion: Kourtney Hanger

Notes:

Second: Karla Borders

Motion to adjourn regular IAFC Nov. 17, 2025 meeting.

Discussion: None

Action: Motion Carried

**Financials**  
**Fremont County CSBG**  
November 1-30, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	CLASS FULL NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
Ordinary Income/Expenses							
Income							
Cost of Goods Sold							
<b>Gross Profit</b>							
Expenses							
7230-PI *CSBG SERVICES							
7230-PI-01 Agency Capacity Building							
11/18/2025	Check	EFT	Credit Card Services	CSBG	PD Admin Books Amazon	110.50	110.50
<b>Total for 7230-PI-01 Agency Capacity Building</b>						<b>\$110.50</b>	
7230-PI-02 SRV 4 Housing							
11/26/2025	Check	38797	Wind River Realty	CSBG	Rent Case #6	650.00	650.00
11/26/2025	Check	38798	Wind River Estates	CSBG	Rent Case #4	900.00	1,550.00
11/30/2025	Check	3802	JADA Enterprises, LLC	CSBG	Rent Case #1	800.00	2,350.00
<b>Total for 7230-PI-02 SRV 4 Housing</b>						<b>\$2,350.00</b>	
7230-PI-04 SRV 7 Support Services							
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	9.90	9.90
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	1,064.04	1,073.94
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	5,463.09	6,537.03
<b>Total for 7230-PI-04 SRV 7 Support Services</b>						<b>\$6,537.03</b>	
7230-PI-05 Direct Salaries							
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	9.90	9.90
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	1,064.04	1,073.94
11/25/2025	Check	3803	WRTA BusLines	CSBG	Payroll Invoice 6026	7,574.01	8,647.95
<b>Total for 7230-PI-05 Direct Salaries</b>						<b>\$8,647.95</b>	
7230-PI-06 Other Rent Office Software Equipment							
11/04/2025	Check	EFT	Credit Card Services		Phone & Internet	101.38	101.38
11/04/2025	Check	EFT	Credit Card Services		Amazon Paper Order Return	-52.50	48.88
11/18/2025	Check	EFT	Credit Card Services	CSBG	Apple Business Services	7.24	56.12
<b>Total for 7230-PI-06 Other Rent Office Software Equipment</b>						<b>\$56.12</b>	
<b>Total for 7230-PI *CSBG SERVICES with sub-accounts</b>						<b>\$17,701.60</b>	
<b>Total for Expenses with sub-accounts</b>						<b>\$17,701.60</b>	
<b>Net Ordinary Income</b>						<b>-</b>	
						<b>\$17,701.60</b>	
Other Income/Expense							
Other Income							
Other Expense							
<b>Net Other Income</b>						<b>-</b>	
<b>Net Income</b>						<b>\$17,701.60</b>	

**Financials**  
**Fremont County CSBG**  
December 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	CLASS FULL NAME	MEMO/DESCRIPTION	AMOUNT	BALANCE
Ordinary Income/Expenses							
Income							
Cost of Goods Sold							
Cost of Goods Sold							
12/29/2025	Invoice	2026-116	State of Wyoming CSBG	CSBG	CSBG November 26	-3,627.17	-3,627.17
<b>Total for Cost of Goods Sold</b>						<b>-\$3,627.17</b>	
<b>Total for Cost of Goods Sold with sub-accounts</b>						<b>-\$3,627.17</b>	
<b>Gross Profit</b>						<b>\$3,627.17</b>	
Expenses							
7230-PI *CSBG SERVICES							
7230-PI-02 SRV 4 Housing							
12/30/2025	Check	3804	JADA Enterprises, LLC	CSBG	Rent Case #1	800.00	800.00
12/30/2025	Check	3805	Wind River Realty	CSBG	Rent Case #6	650.00	1,450.00
12/30/2025	Check	3806	Wind River Estates	CSBG	Rent Case #4	900.00	2,350.00
<b>Total for 7230-PI-02 SRV 4 Housing</b>						<b>\$2,350.00</b>	
7230-PI-04 SRV 7 Support Services							
12/30/2025	Check	3807	WRTA	CSBG	Payroll Invoice 6055	4,893.85	4,893.85
12/30/2025	Check	3807	WRTA	CSBG	Payroll Invoice 6055	10.00	4,903.85
12/30/2025	Check	3808	WRTA	CSBG	Payroll Invoice 6056	4,893.84	9,797.69
<b>Total for 7230-PI-04 SRV 7 Support Services</b>						<b>\$9,797.69</b>	
7230-PI-05 Direct Salaries							
12/30/2025	Check	3807	WRTA	CSBG	Payroll Invoice 6055	6,996.07	6,996.07
12/30/2025	Check	3807	WRTA	CSBG	Payroll Invoice 6055	10.00	7,006.07
12/30/2025	Check	3808	WRTA	CSBG	Payroll Invoice 6056	6,996.26	14,002.33
<b>Total for 7230-PI-05 Direct Salaries</b>						<b>\$14,002.33</b>	
7230-PI-06 Other Rent Office Software Equipment							
12/01/2025	Check	EFT	Credit Card Services		Wyoming.com Phone & Internet	101.38	101.38
12/08/2025	Check	EFT	Credit Card Services	CSBG	Apple Business	7.24	108.62
12/29/2025	Check	EFT	Credit Card Services	CSBG	Vacuum	205.80	314.42
12/31/2025	Check	EFT	Credit Card Services		Phone & Internet	101.38	415.80
12/31/2025	Check	3809	Moore & Moore Building	CSBG	Project Independence Office Space Rent: Jan-March 2026	2,250.00	2,665.80
<b>Total for 7230-PI-06 Other Rent Office Software Equipment</b>						<b>\$2,665.80</b>	
<b>Total for 7230-PI *CSBG SERVICES with sub-accounts</b>						<b>\$28,815.82</b>	
<b>Total for Expenses with sub-accounts</b>						<b>\$28,815.82</b>	
<b>Net Ordinary Income</b>						<b>-</b>	
						<b>\$25,188.65</b>	
Other Income/Expense							
Other Income							
Other Expense							
<b>Net Other Income</b>						<b>-</b>	
<b>Net Income</b>						<b>\$25,188.65</b>	

**Agenda Item Title: Old Business: 2026 Q1 Project Independence Report**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

The 2026 CSBG FY Q1 Report provides the Board the opportunity to review and approve the happenings within Project Independence during Q1 of the CSBG FY 26 grant cycle. These items and objectives have been outlined by the State of Wyoming: CSP and are required for the Board to review and approve. They are in direct correlation with our Community Action Plan and Strategic Goals for programmatic year 2026. The Board is also encouraged to use this review process as part of the ROMA cycle and determine future agenda items and opportunities for improvement, celebration, action items, etc.

Items VI. i. 1. a-e will be done with a verbal report and exploration of the eMpowOR software.

Items VI. i. 2-4 will be reviewed with attached documents.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

---

WHY IS THIS ITEM BEFORE THE BOARD:

Quarterly Reports and analysis are a State and Federal requirement for CSBG funding and programmatic responsibility for accountability and fidelity.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Approve the CSBG 2026 Q1 report as presented.

---

PROPOSED MOTION:

I move to approve the 2026 Q1 Project Independence report as presented (as presented or amended)

Second is Required

---

ADMINISTRATOR RECOMMENDATION:

After thorough review and discussion, I recommend that the board approve the 2026 Q1 Project Independence Report.

Fremont County Association of Governments  
 Douglas Spriggs  
 douglas@fcagovts.com 307-349-7768  
 205 S Broadway Ave  
 Riverton, WY 82501

**CSBG  
 Fiscal  
 Spend  
 Down**

Invoiced  
 Submitted  
 To:

Wyoming Department of Health,  
 Heather Ross, CSP Manager  
[heather.ross1@wyo.gov](mailto:heather.ross1@wyo.gov); 307-777-  
 122 W. 25th St., Suite 102E  
 Cheyenne, WY 82002-0480

**Community Services Block Grant FY26  
 December 2025 Invoice  
 Due: 1/10/2026**

<b>FFY25 DIRECT: DOMAIN EXPENDITURES</b>	<b>Total CSBG Budget</b>	<b>Month's Expenses</b>	<b>Year To Date Expenses</b>	<b>Balance of Budget</b>
<b>Employment (FNPI/SRV #1)</b>	\$ 500.00	\$ -	\$ -	\$ 500.00
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ 500.00	\$ -	\$ -	\$ 500.00
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Ed &amp; Cog Development (FNPI/SRV #2)</b>	\$ -	\$ -	\$ -	\$ -
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Income, Asset Building (FNPI/SRV #3)</b>	\$ -	\$ -	\$ -	\$ -
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Housing (FNPI/SRV# 4)</b>	\$ 92,305.49	\$ 2,350.00	\$ 6,250.00	\$ 86,055.49
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ 92,305.49	\$ 2,350.00	\$ 6,250.00	\$ 86,055.49
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Health/Soc/Behav'l Develop (FNPI/SRV #5)</b>	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Civic &amp; Comm Involvement (FNPI/SRV #6)</b>	\$ -	\$ -	\$ -	\$ -
<i>Direct Salaries &amp; Benefits</i>	\$ -	\$ -	\$ -	\$ -
<i>Direct Client Services &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<i>Other Management Expenses &amp; Supplies</i>	\$ -	\$ -	\$ -	\$ -
<b>Support Services (SRV #7)</b>	\$ 109,000.00	\$ 9,797.69	\$ 16,334.72	\$ 92,665.28
<i>Direct Salaries &amp; Benefits</i>	\$ 107,000.00	\$ 9,797.69	\$ 16,334.72	\$ 90,665.28
<i>Direct Client Services &amp; Supplies</i>	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
<b>SUBTOTAL DIRECT: DOMAINS</b>	<b>\$ 203,805.49</b>	<b>\$ 12,147.69</b>	<b>\$ 22,584.72</b>	<b>\$ 181,220.77</b>
Linkages	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Agency Capacity Building (CNA, Training, Conferences, Kick-Off Mtg)	\$ 10,000.00	\$ -	\$ 110.50	\$ 9,889.50
Grant Management Expenses	\$ 120,500.00	\$ 16,465.37	\$ 25,127.80	\$ 95,372.20
<i>Memberships (CSNOW, Region VIII, etc)</i>	\$ -	\$ -	\$ -	\$ 109,000.00
<i>CSBG Direct Salaries/Wages NOT Under Domain</i>	\$ 106,000.00	\$ 14,002.33	\$ 22,650.28	\$ 83,349.72
<i>Other Direct Management Expenses &amp; Supplies</i>	\$ 14,500.00	\$ 2,463.04	\$ 2,477.52	\$ 12,022.48
<b>SUBTOTAL DIRECT: OTHER</b>	<b>\$ 150,500.00</b>	<b>\$ 16,465.37</b>	<b>\$ 25,238.30</b>	<b>\$ 125,261.70</b>
<u>Indirect Costs (OMB Circular A-122, CSBG IM #37)</u>	\$ 18,648.00	\$ -	\$ 18,648.00	\$ -
<b>SUBTOTAL INDIRECT FUNDS</b>	<b>\$ 18,648.00</b>	<b>\$ -</b>	<b>\$ 18,648.00</b>	<b>\$ -</b>
<b>FFY26 CSBG TOTAL</b>	<b>\$ 372,953.49</b>	<b>\$ 28,613.06</b>	<b>\$ 66,471.02</b>	<b>\$ 306,482.47</b>



## Organization/ Agency Goal

**Select one to two national goals:**

<p><b>National Goal:</b> Address an identified need from the CNA</p>	<b>Select to Apply:</b>	<input checked="" type="checkbox"/>	Agency will increase their capacity to achieve results.		
	<b>Select Federal Objectives:</b>				
	<b>Board</b>	<b>Leadership</b>	<b>Staff</b>	<b>Board, Leadership or Staff</b>	<b>Board, Leadership or Staff</b>
	Update/create standard policies and procedures for operation	Increase the number of staff			
<b>Community Stakeholders necessary to achieve this goal:</b>					
<p><b>National Goal:</b> Address an identified need from the CNA</p>	<b>Select to Apply:</b>	<input checked="" type="checkbox"/>	Partnerships with providers/supporters of services to low-income are achieved (linkages).		
	<b>Select Federal Objectives:</b>				
	Consortiums/Collaborations				
	<b>List the names of the agencies/departments you plan to increase partnerships with if known:</b>				
<b>Implementation: Strategy #1</b>	1. Leadership: Work with IAFC board to review policies and procedures to identify strengths/weaknesses/gaps in current policies and procedures for Project Independence and case management by end of 1st quarter. 2. Staff: Director will review and update Job description, roles, and responsibilities for Case Manager and Intake Specialist, by 10/01/25. 3. Consortium: Director will reserve a community meeting space in Dubois				
<b>Implementation: Strategy #2</b>	1. Leadership: Work with IAFC board to begin updating identified policy and procedure issues for Project Independence and case management. Director will have a red-lined copy of policy and procedures for IAFC board to review and comment on by 1/15/25. 2. Staff: Director will advertise open positions on Indeed by 10/15/25 and will remain open until filled with interviews beginning 3 weeks after initial posting (dependent upon				
<b>Implementation: Strategy #3</b>	1. Leadership: Vote on policy and procedure updates for Project Independence and case management by end of 2nd quarter. 2. Staff: Director and hiring committee will conduct interviews and hire for open positions, filling open positions by 11/15/25. 3. Director will reserve a community meeting space/online for Dubois consortium to collaborate together and work to set a more direct purpose for the consortium and working				
<b>Explain your monitoring process and responsible parties:</b>					

<b>Monitoring</b>	<p>1. Director and Board review policy and procedure manual and begin the redline process. Director and Board will work through the redlined copy of the policy and procedure manual and update as necessary. Director will have legal review the updated manual. Director will bring to the board for review and vote for approval. Director will take to the FCAG board for final approval and vote. 2. Director will continue to advertise and contact community service organizations in Dubois. Director will send out doodle poll for time and date for initial community meeting. Director will reserve space in Dubois on set day. Director will provide lunch and direction for the meeting utilizing ROMA and Bridges Out of Poverty to anchor purpose and guidance/awareness. Consortium will organize a mission/vision/purpose for continued meeting and collaboration moving forward. Director will solicit a leadership cor/team to begin building consortium. Leadership team wil then work to collaborate as a consortium to address needs and utilize resources together. Leadership team will work to establish consistent time and date for consortium to gather in person/virtually on a consistent basis and bring value to the participants and community by working together. 3. Director will identify staffing needs. Director will create job descriptions. Job descriptions will be approved following FCAG guidelines. Interview committee will be established. Positions will be advertised locally and on Indeed. Interviews will be set up and the interview process will transpire. Committee will provide feedback to the Director. Director will make offer and begin onboarding successful candidates who accept offers.</p>	
<b>Monitor Oct- Dec Progress</b>	<b><u>Due to CSP- Feb 10</u></b>	
	#1	Program administrator is in the process of aligning and preparing IAFC policies and procedures for review by board (IAFC policies and
	#2	New Job descriptions with roles and responsibilities are in process as titles are changing and duties are being further outlined. Due to
	#3	Director has reserved a meeting space with the Town of Dubois and is working with stakeholders to identify an appropriate time to
<b>Monitor Jan – Mar Progress</b>	<b><u>Due to CSP- May 12</u></b>	
	#1	
	#2	
	#3	
<b>Monitor Apr - Jun Progress</b>	<b><u>Due to CSP- August 11</u></b>	
	#1	
	#2	
	#3	
<b>Final Progress Statement</b>	<b><u>Due to CSP- November 10</u></b>	
	#1	
	#2	
	#3	

**Agenda Item Title: New Business : Mercy House Riverton**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Mercy House offers Riverton, Wy emergency services in the form of temporary shelter for the homeless population in Riverton, Wy. As an emergency service provider, they would be best suited for collaboration in the referral process currently.

---

WHY IS THIS ITEM BEFORE THE BOARD:

Board member Amy Cross asked to put this on the agenda and discussed for potential opportunities with them.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

N/A

---

ADMINISTRATOR RECOMMENDATION:

Independence Alliance of Fremont County  
Regular Meeting: Monday, January 19, 2026

N/A

**Agenda Item Title: New Business : Organizational Standards**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

Organizational Standards are an annual requirement by the Federal Government. With CSBG 3.0 these standards are being updated at the Federal level and implemented through the State with the State either adding to or leaving as is from OCS. This will be an update on where we are.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

The State was preparing to have a meeting to update EEs on the status of Org Standards.

---

WHY IS THIS ITEM BEFORE THE BOARD:

It is an annual requirement for CSBG Federal funding.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

N/A

---

ADMINISTRATOR RECOMMENDATION:

Independence Alliance of Fremont County  
Regular Meeting: Monday, January 19, 2026

N/A

**Agenda Item Title: New Business : New Board Member**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

Currently IAFC Tripartite Board is out of compliance with Federal, State, and PI board policies for CSBG funding. We now have 2 viable applicants who have submitted to the board for approval to fill our open Low Income board opening.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

---

WHY IS THIS ITEM BEFORE THE BOARD:

Currently the IAFC board is out of compliance with policies and Federal/State standards for Tripartite boards.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Approve the addition of a Low Income Tripartite board representative.

---

PROPOSED MOTION:

I move to approve (name of applicant) to the IAFC Tripartite advisory board for Project Independence effective immediately.  
Second is required

---

ADMINISTRATOR RECOMMENDATION:

N/A



(307)463-7252

## Project Independence Tripartite Board Application

Full name: Kellerhall Devon A  
Last First M.I.

Address: 93 Marlatt Rd  
Street address Apt/Unit #

Shoshoni WY 82649  
City State Zip Code

Date: 11.16.25

Phone: 440.221.2910

Email: Devon.Kellerhall@gmail.com

Are you a Fremont County resident? Yes  No

Have you served on the IAFC board previously? Yes  No  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? Yes  No  If yes, explain? \_\_\_\_\_

Describe why you would like to be on the Project Independence Tripartite Board:

I am a local Realtor & property manager, I want to be apart of why the community I serve thrives!

Describe any relevant background, knowledge and/or experiences you feel will contribute to your ability to perform on the Tripartite Board:

I have worked in the Real Estate/Property management industry since 2006. I have helped people in all walks of life find somewhere to call home. I am compassionate & resourceful. I also serve on the Chamber bd, Paws bd, Fremont County Realtors Bd, & a women's non-profit group.

### Current Employer

Company: Snyder Signature Properties  
Address: 401 E main St. Burten  
Job title: Associate Broker, P.M.

Phone: 307-855-5647  
Supervisor: Amy Snyder  
From: April 2022 To: Present

**“Providing Fremont County individuals and families the opportunity to achieve economic self-sufficiency through the provision of case management resources and community services.”**

# INDEPENDENCE ALLIANCE OF FREMONT COUNTY

PROJECT INDEPENDENCE



(307)463-7252

## Board of Directors Experience

Board Served On	Term Years	Currently Serving	Position/Officer
Chamber	3	yes	Sec.
PAWS	3	yes	Sec.
Fremont County Bd of Realtors	3	yes	Pres.
GFWC	3	yes	Pres.

Please tell us about your family and current time commitments with them, work, or other commitments:  
I have no children & a flexible work schedule

## Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

I understand that this is a volunteer role with no salary or other considerations. If this application leads to my appointment, I understand that false or misleading information in my application may result in my release.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11-6-25

## Submission of Application

Please return the completed and signed application to:

Project Independence Tripartite Board  
Attn: Douglas Spriggs  
205 S. Broadway Ave.  
Riverton, WY 82501

### **Or via email to:**

Douglas Spriggs: [douglas@fcagovts.com](mailto:douglas@fcagovts.com)

For additional information please call (307) 463-7252 or refer to the Project Independence website at:

<https://fremontcountyprojectindependence.org/>

“Providing Fremont County individuals and families the opportunity to achieve economic self-sufficiency through the provision of case management resources and community services.”



(307)463-7252

### Project Independence Tripartite Board Application

Full name: Clarke Hope E Date: 11-6-25  
Last First M.I.

Address: 1709 Concord Ave Phone: 307-851-7785  
Street address Apt/Unit #

Riverton WY 82501 Email: Clarkehope@gmail.com  
City State Zip Code

Are you a Fremont County resident? Yes  No

Have you served on the IAFC board previously? Yes  No  If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? Yes  No  If yes, explain? \_\_\_\_\_

Describe why you would like to be on the Project Independence Tripartite Board:

I love helping families. I come from low income family and a single mom myself was a single mom

Describe any relevant background, knowledge and/or experiences you feel will contribute to your ability to perform on the Tripartite Board:

I can relate to single families I love helping people and I feel I can talk to most people.

**Current Employer**

307-840-3596

Company: Parent AS Teacher Phone: 307-463-4117

Address: 213 W. Main Supervisor: Stephanie Gromly

Job title: Parent Support From: 2008 To: Now



(307)463-7252

**Board of Directors Experience**

Board Served On	Term Years	Currently Serving	Position/Officer
suicide task force		yes	None

Please tell us about your family and current time commitments with them, work, or other commitments:

my children are grown and my grandbabies

come stay  
Nights  
with me  
sometimes

**Disclaimer and signature**

I certify that my answers are true and complete to the best of my knowledge.

I understand that this is a volunteer role with no salary or other considerations. If this application leads to my appointment, I understand that false or misleading information in my application may result in my release.

Signature: Hope Clark

Date: 11-6-25

**Submission of Application**

Please return the completed and signed application to:

Project Independence Tripartite Board  
Attn: Douglas Spriggs  
205 S. Broadway Ave.  
Riverton, WY 82501

**Or via email to:**

Douglas Spriggs: [douglas@fcagovts.com](mailto:douglas@fcagovts.com)

For additional information please call (307) 463-7252 or refer to the Project Independence website at:

<https://fremontcountyprojectindependence.org/>

**Agenda Item Title: Adjournment**

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

---

WHY IS THIS ITEM BEFORE THE BOARD:

N/A

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

I move to adjourn.

Second Required

---

ADMINISTRATOR RECOMMENDATION:

N/A

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, January 19, 2026

Meeting Minutes

Attendees:

- Public Official, Karla Borders (Riverton)
- Public Official, Melinda Cox (Lander)
- Private Rep, Amy Cross (Town of Dubois)
- Private Rep, Kourtney Hanger (Riverton)
- Low Income Rep, Devon Keller (Town of Shoshoni)
- Low Income Rep, Richard Mills (Riverton)

Quorum:

- Yes
- No

Call to Order:

3:36pm

Agenda Item: IV. Approval of January Meeting Agenda	
Motion: Richard Mills	Notes: Item VII. d. New Board Member, moved to first action item so that if a remote board member dropped off the virtual meeting platform, we could maintain quorum. Motion to approve January 19, 2026, IAFC Meeting Agenda as modified.
Second: Kourtney Hanger	
Discussion: Melinda asked the board to move Agenda Item VII. d. New Board Member to the top of the list today in case one of our remote board members dropped off the Zoom meeting and we would lose quorum. Melinda reminded the board that Devon Keller applied for the open seat with an inquiry application, attended the last IAFC board meeting, and is present at this current meeting. No further discussion transpired.	
Action: Motion Carried	
Agenda Item: VII. d. New Board Member	
Motion: Richard Mills	Notes: Item moved to first action item so that if a remote board member dropped off the virtual meeting platform, we could maintain quorum. Motion to approve Devon Keller as the Low-Income Tripartite Board representative for the IAFC Tripartite Board.
Second: Kourtney Hanger	
Discussion: None	
Action: Motion Carried	

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, January 19, 2026

Meeting Minutes

Agenda Item: V. Consent Agenda, a. Approval of 11/17/2025 Regular Meeting Minutes b. November 2025 Program Financials c. December 2025 Financials	
Motion: Kourtney Hanger	Notes:
Second: Richard Mills	Motion to approve the consent agenda as presented in the Board materials.
Discussion: None	
Action: Motion Carried	
Agenda Item: VI. Old Business, i. 2026 Q1 Project Independence Report: 1-4	
Motion: Richard Mills	Notes:
Second: Kourtney Hanger	Motion to approve 2026 Q1 Project Independence Report as presented.
<p>Discussion: Melinda asked Doug to go over the 2026 Q1 report. Doug began with item 1. empowOR and reported that all users have completed the required paperwork/trainings appropriate for their role. Do show the board in empowOR where that had transpired and the documentation of it. He then showed the access of employees and verbally confirmed that all employees do in fact have the ability to input data according to their specific role. He pulled up the empowOR CAP set-up and showed where that had been completed in empowOR and how it matched the CSBG planning documents. He showed where the agency has prepared and readied their "Test Quarterly Report" in empowOR and noted that current data accuracy looks to be in order with clients and services, but that him and Jamie would be sitting down later in the week to make sure nothing has been missed or reported inaccurately. He noted that they last calibrated data accuracy in mid-December and that there shouldn't be any data changes but will be checking and adjusting if necessary. Doug reported that they are currently serving 6 families and that there are 3 families in the initial application process. He reviewed the client demographics, services, and NPI's from the Q1 report and empowOR. There was no discussion at this time, so Doug then proceeded to item number 2: CSBG Fiscal Spend Down. Doug reported that they are behind the 25% metric for funds spent currently. He reported that we are currently at 18% and the State wants us at 25%. He referenced the board to the Q1 financial report and state invoice sheet: confirming that we have spent down \$66,471.02 of our \$372.953.49 award, just under 18%. He reported that due to low client roll over and the Federal Government's actions, we spent out less than anticipated due to low client numbers and he chose to be fiscally tighter with spending due to Federal actions and Federal budget negotiations in combination with the Federal shutdown over said budget. There were no comments at this point. Doug then moved on to item 3 Tripartite Vacancies. Doug voiced his elation that as of the modified agenda and subsequent vote on agenda item VII. d. New Board Member, that they no longer had any vacancies on the Tripartite board. The rest of the board members also celebrated, and Melinda thanked Devon for being willing to commit to</p>	

the IAFC board and the rest of the board for voting her in. Doug then moved on to item 4 Organization/ Agency Goals items a-c. Doug reported that the goal a. of reviewing and updating IAFC Board policies and procedures are being worked on and we are working to align with the updated FCAG policies and procedures, and we need to redline the IAFC manual and align and update the two. He reported that due to the overhaul that FCAG has done that it has been a lot more time intensive to redline and create proposals for the board to work from than in the past. Doug reported that he is in process of updating Job descriptions, roles, and responsibilities for PI staffing and has been waiting for decisions on Federal funding and CSBG to solidify a realistic route. He reported that due to PI being solely funded with CSBG funds and the risk of those funds being removed from the Federal budget, that he was unsure of if he would be preparing for a final spend out and program shutdown or continued growth with confirmed Federal budget supporting continued CSBG funding. Melinda then asked for confirmation on when we should know from the Federal government and asked if that was still to come by Jan. 30, 2026. Doug replied that that is the deadline before a government shutdown would transpire and that we should know by then, but things were still up in the air for CSBG funding being in that budget. Doug reported that due to the way the State of Wyoming does CSBG funding, that we do have CSBG programmatic funds to spend out through Sept. 30, 2026 currently and anything after that is up to the Federal budget process and approval. No other discussion transpired at this time. Doug then reported on goal 3 of a consortium in Dubois. He informed the board that due to other issues and conflict of dates that he was told to hold off on coming to Dubois until funding matters settled down by the Mayor of Dubois. So he would be scheduling that most likely after congress had decided and looking at early spring. He noted that they have a venue at the town hall in Dubois for that to transpire. Doug said that he would entertain discussion or questions at this time. Melinda asked if there were any discussion or questions at this time. Melinda asked that, just by way of budget, we do have funding allocated through Sept. Doug confirmed that currently we are funded through Sept. and that unless there were a claw back from the Federal government and that would be unlikely. He added that although unlikely there is potential that certain Federal administrative moves could make delays in receiving reimbursement but should not affect current funding through Sept. 30, 2026. Melinda asked if we were ok through the State currently reimbursement wise. Doug reported that they were and that the State has been much more efficient than years past in doing so. Melinda asked if there were any other questions or discussion. Seeing none, Melinda called for the vote for approval.

Action: Motion Carried

Agenda Item: VII. New Business, a. Mercy House

Motion: NA

Notes:

Second: NA

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, January 19, 2026

Meeting Minutes

	Added to the agenda upon request from Amy Cross.
<p>Discussion: Doug reported that Mercy House is in Riverton and they are working as an Emergency Service Provider. He noted that they continue to move forward with housing for homeless in Riverton with an 8 unit complex. He noted that there isn't a lot of opportunity for crossover due to them doing emergency services. Richard added that they are focusing strictly on emergency stuff currently and are not doing anything different that the last time we discussed this as a board. Doug said that working with such organizations and working to grow capacity through collaboration is definitely a need in housing people throughout Fremont County. Currently the only real crossover is in referrals back and forth. Melinda confirmed that there was a lot of instability in housing and hopefully State and Federal decisions would help to navigate that.</p>	
Action: NA	
Agenda Item: VII. New Business b. Federal CSBG update	
Motion: NA	Notes:
Second: NA	Covered in Quarterly extensively.
<p>Discussion: Melinda noted that we covered this in the Quarterly and asked if there were any further comments. There were none.</p>	
Action: NA	
Agenda Item: VII. New Business c. Organizational Standards	
Motion: NA	Notes:
Second: NA	NA
<p>Discussion: Doug reported that the State has a training scheduled for Org Standards on February 12, 2026 and that he would have further information on them at that point. He noted that they can begin working on meeting those standards with many documents that require board signatures and the likes to be updated and that we would have further guidance after that meeting. Melinda asked if the board needed to be auditing both financials and services. Doug reported that as a board we need to be reviewing services, expenditures, budget, and budget allocations and that the Tripartite needs to be approving those at which time they are submitted to FCAG for approval as they are the governing board and have final oversight and approval. No more discussion transpired.</p>	
Action: NA	
Agenda Item: VIII. Adjournment	
Motion: Kourtney Hanger	Notes:
Second: Richard Mills	Motion to adjourn the regular scheduled IAFC January 19, 2026 board meeting.

Independence Alliance of Fremont County (Tripartite Board)

Choose an item.: Monday, January 19, 2026

Meeting Minutes

Discussion: Melinda asked if there was anything else the board would like to discuss. Seeing none she asked for a motion to adjourn.
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Action: Motion Carried
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**Meeting Minutes**  
**FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Joint Committee on Funding Key Services**

12:00PM; Wednesday, January 28<sup>th</sup>, 2026

Riverton; WRTA Facility

2554 Airport Rd, Riverton, WY 82501

<https://us02web.zoom.us/j/87542789880?pwd=xlwKQ1Ae48Df0becpFkjcHoyP3CbU0.1>

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**Mick Prior** – *Chair*  
*(Present)*

**Sarah Reilley**  
*(Present)*

**Kyle Butterfield** – *Vice-Chair*  
*(Present)*

**Patrick Edwards**  
*(Present)*

**Jared White Bull**  
*(Excused Absence)*

**Lisa Mallon** – *Treasurer/Secretary*  
*(Present)*

**Jennifer Blaylock**  
*Present @ 12:09PM*

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**Roll Call / Attendance**

Roll call was conducted. A quorum was present.

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**Call to Order**

The meeting was called to order. The Pledge of Allegiance was conducted.

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**Agenda Item: Approval of the January 28, 2025 Meeting Agenda**

Motion: SR

Second: LM

Discussion: (None)

Action: PASSED

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**Agenda Item: Consent Agenda**

Motion: KB

Second: LM

Discussion: Minor corrections noted. Sarah Reilley was marked absent when present, and Reilley's name was misspelled in the draft minutes.

Action: PASSED

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**Public Comment**

Discussion during public comment focused on external stakeholder awareness, messaging concerns, and community questions that have surfaced.

Key points raised included:

- **Coordination with tribal stakeholders:** Members discussed ensuring Wind River stakeholders remain informed at an appropriate level, noting that tribal transit medical transport may operate under separate systems and that some clinical transport topics may fall outside the committee's scope. The committee agreed to keep updates high-level and focused on the proposed funding concept and its purpose.
  - **Questions emerging from public settings:** Treasurer/Secretary Mallon shared follow-up conversations with Mayor Highsmith and questions raised at a local coffee hour. The most common concern described was "guardrails" and public clarity on how funds would be allocated and controlled.
  - **Perception challenges and anecdotes:** A comment was shared that someone reported riding with WRTA for a day and not observing passengers, reinforcing that there may be a messaging challenge when people evaluate need based on limited observation. Members noted there will always be detractors and that isolated anecdotes are not a full representation of service need.
- 

## New Business

### Ambulance Services: Governance and Contract Direction

The committee discussed the need for clearer governance structure and public accountability mechanisms related to ambulance services, particularly as public discussions intensify around the proposed tax.

Key discussion points included:

- **Advisory Board concept:** Chairman Pryor reported a discussion with Commissioner Larry Allen. The commissioner expressed openness to an ambulance-focused advisory board model and indicated that a Joint Powers Board approach remains politically unfavorable at the County level. The advisory board concept was described as a practical intermediary to review items such as response times, budget expenditure, and complaints, and to provide structured input to the County Commission.
- **Contract status and renewal pressure:** The committee discussed that the County has not yet started an RFP process. Chairman Pryor reported that Frontier has requested a 1% increase to its contracted amount (described as for the next contract year). The committee noted the importance of understanding the County's intended direction so the public can be given clear justification for the tax request.
- **Core concern:** Members emphasized that the tax must be clearly tied to outcomes the public can understand. A major point of concern is whether the ambulance portion is positioned as only maintaining service, or meaningfully improving service, and what commitments will exist through contracts and oversight.

## Financial Modeling and Sustainability Check

The committee revisited the difference between a **0.5%** and **0.75%** tax scenario and discussed how revenue projections shape service allocations.

Key discussion points included:

- **Revenue assumptions reviewed:**
  - **0.5% scenario:** approximately **\$4.4 million** annually (as discussed during the meeting).
  - **0.75% scenario:** approximately **\$6.52 million** annually (as discussed during the meeting).
- **Allocation discussion (illustrative):** Vice-Chair Butterfield referenced an example allocation framework aligned to maintaining the three core service areas, using approximate annual targets:
  - **Ground transportation:** \$1.0 million
  - **Ambulance:** \$2.0 million
  - **Air service:** \$3.5 million

Members noted that the 0.5% scenario produces a tight margin, particularly when ambulance needs remain less clearly quantified than air service or ground transportation. The group indicated that this narrow margin is one reason FCAG participants appear to be leaning toward the 0.75% scenario.

Additional points raised:

- **Scope of “public transportation” benefit:** Tim Nichols clarified that the proposed public transportation allocation would support a countywide public transit funding strategy, including match needs associated with Fremont County subrecipients (examples mentioned included senior centers and child development services).

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## Old Business

### Ballot Language: Status Update and Refinement

Members discussed the need to keep ballot language clear, broadly enabling support for eligible expenses that sustain the three core services, while avoiding unnecessary complexity.

The committee reiterated a key theme from public comment: the public will respond better to clarity, simplicity, and transparency than to complex mechanisms that appear to obscure allocation.

### MOA/Fiscal Structure: Discussion

The committee discussed the draft MOA structure and confirmed the following direction:

- **Percentages retained:** The committee discussed an idea reportedly raised elsewhere about removing percentages and moving toward a reimbursement-style model. Members

expressed concern that removing percentages could create confusion or place FCAG in a “winner/loser” position. The group indicated that percent allocations remain the preferred structure at this stage for clarity and administration.

- **No caps:** The committee confirmed that the draft no longer includes caps. Members stated that if caps require a special mechanism for overages, it increases complexity and public confusion.
- **Legal review note:** Lisa reported her attorney identified a scrivener’s error in statutory citation, where a reference should be “15” rather than “5.” The attorney also recommended clarifying the title of the resolution to explicitly reflect the three core services. Lisa indicated she would correct and re-circulate the updated documents.

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## Adjournment

The meeting concluded at approximately the top of the hour.

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## Next Steps

The following tasks were identified during the discussion:

1. **County coordination:** Chairman Pryor to coordinate with Commissioner Jones and continue engagement with the County regarding ballot language, MOA, and the advisory board concept.
  2. **Commission meeting dates noted:** County meeting dates discussed as **February 3** and **February 10** (timing references stated during discussion).
  3. **Treasurer coordination:** Consider follow-up with the County Treasurer regarding ability to communicate the financial position/risk picture for ambulance funding.
  4. **Municipal outreach plan:** Continue scheduling municipal presentations, with emphasis on sequencing: resolution consideration first, then MOA consideration (as discussed).
- 

## Record Summary

The committee approved the meeting agenda and consent agenda, including minor corrections to the prior minutes. Public comment and discussion highlighted increasing community interest and questions regarding how the proposed sales tax would be allocated, what guardrails will exist, and how ambulance service outcomes will be ensured. The committee discussed the potential formation of an ambulance-focused advisory board model at the County level to strengthen accountability, streamline complaint review, and support service improvement through contract expectations. Members reviewed funding model considerations, including comparative revenue projections for a 0.5% versus 0.75% sales tax and the importance of clearly communicating the purpose of the tax as securing key services. The committee reaffirmed that maintaining percentage-based allocations in the MOA, without caps, remains the clearest structure for administration and public understanding.

Follow-up actions were identified for continued coordination with County commissioners, statutory and drafting corrections, and scheduling presentations to governing bodies.

DRAFT

**Meeting Minutes**  
**FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Joint Committee on Funding Key Services**

12:00PM; Wednesday, February 4<sup>th</sup>, 2026

Riverton; WRTA Facility

2554 Airport Rd, Riverton, WY 82501

<https://us02web.zoom.us/j/87542789880?pwd=xlwKQ1Ae48Df0becpFkjcHoyP3CbU0.1>

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**Mick Prior** – *Chair*  
(Present)

**Kyle Butterfield** – *Vice-Chair*  
(Present @ 12:03)

**Lisa Mallon** – *Treasurer/Secretary*  
(Present)

**Sarah Reilley**  
(Present)

**Patrick Edwards**  
(Present)

**Jennifer Blaylock**  
(Absent)

**Jared White Bull**  
(Present @ 12:02)

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**Roll Call / Attendance**

Roll call was conducted. A quorum was present.

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**Call to Order**

The meeting was called to order. The Pledge of Allegiance was conducted.

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**Agenda Item: Approval of the February 18<sup>th</sup>, 2026 Meeting Agenda**

Motion: SR

Second: LM

Discussion: (None)

Action: PASSED

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**Agenda Item: Consent Agenda**

Motion:

Second: LM

Discussion:

Action: PASSED

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**Public Comment**

No public comment was offered.

## **New Business**

### **Community Transportation Association of America (CTAA)**

The committee received a presentation and update regarding technical assistance being provided by the Community Transportation Association of America through a USDA-funded program. CTAA outlined proposed transit system redesign concepts intended to improve efficiency and better align services with current ridership patterns.

It was noted that the existing fixed-route transit model has remained largely unchanged since the 1990s and is no longer operationally efficient. Demand-response ridership has continued to increase, while fixed-route ridership has declined.

CTAA's proposed redesign includes simplifying the fixed route into a single clockwise loop and expanding demand-response service through designated zones in Lander, Riverton, and Fort Washakie. SafeRide utilization data was referenced as an example of demand-based efficiency, noting high ridership within limited service windows. For rural and remote areas, scheduled demand-response service on specific days of the week was discussed as a means to balance accessibility and cost efficiency.

The committee also discussed driver training considerations related to expanded service models, including first aid, CPR, and AED certification, as well as industry-standard programs such as CTAA's Passenger Assistance Safety and Sensitivity (PASS) training. The potential for WRTA to serve as a regional training hub was discussed.

Additionally, CTAA provided information regarding a newly announced Non-Emergency Medical Transportation funding opportunity through HHS and Medicaid. The committee discussed the importance of developing accurate cost-per-trip models prior to participation, given the risk of broker reimbursement rates falling below true service costs.

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## **Old Business**

### **Ballot Resolution Timeline**

The committee reviewed the status of the proposed ballot resolution and associated timeline. It was emphasized that commissioner approval of ballot language must be secured by the end of March 2026 to meet statutory deadlines.

A meeting with the County Commissioners was confirmed for March 3, 2026, at 9:40 AM in Lander, during which the committee intends to present the ballot measure and supporting materials.

Municipal engagement efforts were discussed. Shoshoni expressed conditional openness to the ballot measure, contingent upon inclusion of carve-out provisions within the Memorandum of Agreement to preserve local funding control. Dubois remains unenthusiastic but has indicated willingness to host a presentation. Ongoing negotiations between Dubois and the County regarding ambulance equipment were noted as a factor affecting long-term service planning for the Upper Wind River Valley. The Town of Hudson has requested a return presentation.

Tribal coordination was also discussed, with emphasis on protecting existing tribal federal funding streams. WRTA's potential role in centralized dispatching and National Transit Database reporting was identified as a means to support coordination while respecting tribal governance.

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### **Adjournment**

The meeting was adjourned at 1:00PM

DRAFT

**Meeting Minutes**  
**FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Joint Committee on Funding Key Services**

12:00PM; Wednesday, February 4<sup>th</sup>, 2026

Riverton; WRTA Facility

2554 Airport Rd, Riverton, WY 82501

<https://us02web.zoom.us/j/87542789880?pwd=xlwKQ1Ae48Df0becpFkjcHoyP3CbU0.1>

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**Mick Prior** – *Chair*  
*(Present)*

**Kyle Butterfield** – *Vice-Chair*  
*(Present @ 12:32)*

**Lisa Mallon** – *Treasurer/Secretary*  
*(Present)*

**Sarah Reilley**  
*(Present)*

**Patrick Edwards**  
*(Present)*

**Jennifer Blaylock**  
*(Absent)*

**Jared White Bull**  
*(Present)*

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**Roll Call / Attendance**

Roll call was conducted. A quorum was present.

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**Call to Order**

The meeting was called to order. The Pledge of Allegiance was conducted.

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**Agenda Item: Approval of the February 4<sup>th</sup>, 2026 Meeting Agenda**

Motion: LM

Second: SR

Discussion: (None)

Action: PASSED

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**Agenda Item: Consent Agenda**

Motion: PE

Second: SR

Discussion: Treasurer/Secretary Mallon noted minor corrections, including identification of a scrivener's error and clarification regarding attribution of prior legal commentary. The motion carried as amended.

Action: PASSED

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**Public Comment**

Public comment transitioned into substantive discussion regarding recent presentations to the Fremont County Commissioners and municipal governing bodies. Members reviewed feedback received during those presentations, particularly questions related to the proposed Memorandum of Agreement structure, governance of ambulance services, and the appropriate level of the proposed sales tax.

Discussion addressed two previously developed MOA structures: one in which all funds would flow through FCAG for redistribution, and a simplified percentage-based allocation model. Members noted that prior FCAG discussions favored the simplified allocation structure, though recent County dialogue reflected differing perspectives regarding fund flow and oversight.

Governance of ambulance services was discussed in depth. It was reported that County Commissioners have expressed interest in evaluating advisory board models and have also discussed the concept of a Joint Powers Board for oversight. Members characterized County discussions as ongoing and evolving. It was noted that governance decisions are occurring parallel to, but separate from, the procedural step of placing a ballot measure before voters.

Members further discussed the need to justify whether the proposed tax rate should be one-half percent or three-quarters of a percent. It was reported that Commissioner Jones indicated willingness to review historical data, including 2016 financial figures, vehicle replacement schedules, operating costs, and potential service expansion scenarios, in collaboration with County staff. The committee acknowledged that while its prior statistical modeling supports a three-quarter percent recommendation, additional County-generated analysis would strengthen public confidence.

The importance of educating elected officials and allowing them to deliberate prior to formal resolution consideration was emphasized. No formal action was taken during Public Comment.

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## **New Business**

### **i. Clarification of the Purpose of the Proposed Funding Mechanism**

The committee reaffirmed that the proposed sales tax is intended to stabilize funding for three essential services: ambulance services, commercial air service, and public transportation. Members emphasized that the purpose of the funding mechanism must be clearly communicated to governing bodies and the public, including how revenues would be distributed and what outcomes are expected.

### **ii. Confirmation of the Three Core Services Addressed**

The committee confirmed that the three core services remain ambulance services, commercial air service, and public transportation. It was noted that these services serve the broader county population and were selected based on demonstrated funding vulnerability and community reliance.

### **iii. Distinction Between Service Stabilization and Potential Service Improvement**

Members discussed the distinction between maintaining existing service levels and supporting service improvement. Particular focus was placed on ambulance services, where the funding level

remains subject to further clarification by the County. It was acknowledged that voters must understand whether the funding request is intended to preserve current operations, improve response capabilities, or address long-term capital replacement needs.

Members agreed that the immediate phase of the process remains educational. Presentations to municipalities will continue while awaiting more definitive ambulance cost projections from the County.

#### **iv. Identification of Key Funding Guardrails and Accountability Principles**

The committee reiterated preference for maintaining percentage-based allocations within the MOA to promote clarity and predictability. Concerns were expressed that shifting to reimbursement-based models or eliminating defined allocation percentages could introduce administrative complexity and reduce transparency.

Members also discussed strengthening accountability mechanisms, including potential advisory oversight structures for ambulance services, to ensure clear performance expectations and public confidence.

#### **v. Alignment on Committee Role**

The committee reaffirmed that its role is to inform governing bodies, provide structured analysis, and respond to questions. Members emphasized that the current phase is informational and deliberative rather than decision-driven.

#### **vi. Direction for Consistent Messaging to Municipal and County Officials**

The committee reviewed its schedule for upcoming presentations to Lander, Shoshoni, and Dubois. It was agreed that draft MOA language and presentation materials would be provided in advance to allow governing bodies time for review.

Members clarified that no resolution votes are expected at this stage. The next several weeks will focus on education, clarification of funding numbers, and gathering input prior to formal action.

Discussion also addressed communication with tribal leadership. Members reiterated that tribal governments are not statutorily required signatories to the resolution or MOA, but remain important stakeholders. Continued engagement with tribal representatives, including the Intertribal Council, was encouraged. Members discussed the possibility of tribal resolutions of support following ballot placement as a symbolic gesture.

Committee member Jared White Bull expressed strong support from tribal leadership for ambulance services and WRTA operations, noting the importance of transportation services to tribal members, particularly elderly residents and individuals with health needs. He encouraged continued informational outreach and confirmed that no specific shortcomings in current communication efforts were identified.

No formal action was taken under New Business

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### **Old Business**

#### **i. Status Update on County Discussions**

Vice-Chair Butterfield reported continued coordination with Commissioner Jones regarding ambulance funding analysis. It was noted that the County intends to review operating costs, vehicle replacement schedules, and potential service scenarios to refine funding projections.

### **ii. Sequencing of Resolutions versus MOA Consideration**

The committee confirmed that ballot resolution placement remains the procedural priority. MOA refinement may continue concurrently but should not delay resolution consideration if statutory timelines require action.

### **iii. Timeline Considerations for February–March Governing Body Actions**

The committee reviewed February and March meeting schedules for municipal governing bodies. Members agreed to maintain the current presentation schedule for Lander, Shoshoni, and Dubois. It was reiterated that these meetings will be informational only until ambulance funding numbers are further clarified.

Members acknowledged that, if consensus on MOA terms cannot be reached through ongoing coordination, a future working session including County Commissioners, mayors, council members, and finance directors may be considered to resolve outstanding issues.

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### **Adjournment**

Meeting adjourned at 12:15PM

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### **Next Steps**

The committee identified the following next steps based on discussion during the meeting:

The committee will proceed with scheduled informational presentations to the Lander, Shoshoni, and Dubois governing bodies. Draft presentation materials and the draft Memorandum of Agreement will be provided to those councils in advance to allow for review and questions prior to formal consideration. These meetings will remain informational in nature until ambulance funding projections are further clarified.

Vice-Chair Butterfield will coordinate distribution of presentation materials and draft MOA language.

Chairman Prior will continue engagement with Fremont County Commissioners, including coordination with Commissioner Jones and County staff, to obtain updated ambulance service cost analysis.

The committee will continue outreach and engagement with tribal representatives, including communication with the Intertribal Council as appropriate. Informational opportunities will be offered to ensure continued inclusion and awareness. Following placement of the ballot measure, the committee may pursue tribal resolutions of support as a symbolic affirmation of collaboration.

Members acknowledged the possibility of organizing a future working session involving County Commissioners, mayors, council members, and relevant finance officials should consensus on Memorandum of Agreement terms or funding distribution require broader deliberation.

The committee will communicate to Dubois and other municipalities that the County is actively evaluating ambulance service disposition and funding projections, and that municipal decisions regarding independent service assumption should consider the County's pending analysis.

The immediate focus of the committee remains education of elected officials, refinement of funding justification, and gathering of input prior to formal resolution consideration.

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### **Record Summary**

The Joint Committee on Funding Key Services met on February 4, 2026, to review progress on the proposed ballot measure intended to stabilize funding for ambulance services, commercial air service, and public transportation. The committee approved the meeting agenda and prior meeting minutes with minor corrections.

Substantive discussion focused on feedback received from recent presentations to the Fremont County Commission and municipal governing bodies. Members reviewed questions related to the proposed Memorandum of Agreement structure, governance considerations for ambulance services, and justification of the proposed sales tax rate. Particular attention was given to the distinction between a one-half percent and three-quarter percent funding proposal and the need for additional County-generated financial analysis to strengthen public confidence in the ambulance funding projections.

The committee discussed ongoing engagement with tribal leadership and clarified that while tribal governments are not statutorily required signatories to the resolution or MOA, continued communication and informational outreach will remain a priority. Members acknowledged expressed tribal support for ambulance and transportation services and discussed opportunities for continued collaboration.

The committee reaffirmed its role as informational and analytical in nature. Presentations to municipalities will continue in an educational format while funding numbers are refined and input is gathered. The committee emphasized the importance of transparency, consistent messaging, and allowing elected officials time for deliberation prior to formal resolution consideration.

The meeting concluded with the identification of next steps focused on continued coordination with County Commissioners, scheduled municipal presentations, further analysis of ambulance service costs, and ongoing stakeholder engagement.

# Balance Sheet

## Fremont County Association of Governments

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
1010-FC-1 Wy Comm Bank FCAG Gen Checking	139,487.09
1010-FC-2 Wy Comm FCAG J.P. Project Ac	3,233.01
1010-FC-3 WCB FCAG Ground Transp	34,529.55
<b>Total for Bank Accounts</b>	<b>\$177,249.65</b>
Accounts Receivable	
1200-FC Accounts Receivable	-7,638.24
2220-FC Deferred Revenue - 1/2% Sales Tax	48,501.00
<b>Total for Accounts Receivable</b>	<b>\$40,862.76</b>
<b>Total for Current Assets</b>	<b>\$218,112.41</b>
<b>Total for Assets</b>	<b>\$218,112.41</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-FC Accounts Payable	10,500.00
<b>Total for Accounts Payable</b>	<b>\$10,500.00</b>
Credit Cards	
2015-FC FCAG Department Credit Card (0234)	295.84
<b>Total for Credit Cards</b>	<b>\$295.84</b>
Other Current Liabilities	
2290-FC-2 Due To WR	2,860.70
<b>Total for Other Current Liabilities</b>	<b>\$2,860.70</b>
<b>Total for Current Liabilities</b>	<b>\$13,656.54</b>
<b>Total for Liabilities</b>	<b>\$13,656.54</b>
Equity	
3000-FC Retained Earnings	401,280.27
Net Income	-196,824.40
<b>Total for Equity</b>	<b>\$204,455.87</b>
<b>Total for Liabilities and Equity</b>	<b>\$218,112.41</b>

# Profit and Loss

## Fremont County Association of Governments

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
4007-FC-1 1/2% Ground Transportation	12,609.14
4308-FC-10 CSBG Grant Administration	35,189.00
4308-FC-1 Member Dues	31,876.05
4501-FC General Interest	311.09
4502-FC Rent Income	7,154.40
Uncategorized Income	29.41
<b>Total for Income</b>	<b>\$87,169.09</b>
<b>Gross Profit</b>	
<b>\$87,169.09</b>	
<b>Expenses</b>	
7011-FC Board Training & Travel	31.69
7031-FC Office Supplies/Expenses	1,330.77
7044-FC Other Business Travel	16.70
7055-FC Telecommunications	377.71
7070-FC-1 Advertising	243.75
7070-FC-3 Dues/Subscriptions	5,225.77
7450-FC-98 Miscellaneous	216.14
<b>Total for Expenses</b>	<b>\$7,442.53</b>
<b>Net Operating Income</b>	
<b>\$79,726.56</b>	
<b>Other Income</b>	
4237-FC Local Government Revenue	21,000.00
<b>Total for Other Income</b>	<b>\$21,000.00</b>
<b>Other Expenses</b>	
7450-FC-2 Transfers Out-WR	\$280,820.39
7450-FC-2-2 Payroll Reimbursement	6,230.57
7450-FC-2-3 Bldg Ins	10,500.00
<b>Total for 7450-FC-2 Transfers Out-WR</b>	<b>\$297,550.96</b>
<b>Total for Other Expenses</b>	<b>\$297,550.96</b>
<b>Net Other Income</b>	<b>-\$276,550.96</b>
<b>Net Income</b>	<b>-\$196,824.40</b>

# Balance Sheet

## Fremont County CSBG

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
1010-PI-1 Wy Comm CSBG General Account	30,011.61
<b>Total for Bank Accounts</b>	<b>\$30,011.61</b>
Accounts Receivable	
Accounts Receivable	0.00
<b>Total for Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
1340-PI-3 Due From-FCAG	0.00
<b>Total for Other Current Assets</b>	<b>\$0.00</b>
<b>Total for Current Assets</b>	<b>\$30,011.61</b>
<b>Total for Assets</b>	<b>\$30,011.61</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-PI Accounts Payable.	17,261.00
<b>Total for Accounts Payable</b>	<b>\$17,261.00</b>
Credit Cards	
DOUGLAS SPRIGGS (0051) - 2	-209.80
<b>Total for Credit Cards</b>	<b>-\$209.80</b>
Other Current Liabilities	
2290-PI-3 Due To-FCAG	0.00
<b>Total for Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total for Current Liabilities</b>	<b>\$17,051.20</b>
<b>Total for Liabilities</b>	<b>\$17,051.20</b>
Equity	
3800-PI Capital Projects	0.00
3900-PI General Fund	0.00
Opening Bal Equity	0.00
3000-PI Fund Balance	36,574.29
Net Income	-23,613.88
<b>Total for Equity</b>	<b>\$12,960.41</b>
<b>Total for Liabilities and Equity</b>	<b>\$30,011.61</b>

# Profit and Loss

## Fremont County CSBG

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
Income	
4219-PI CSBG Reimbursement	262,163.24
7230-PI-00 Reimbursements	202.76
<b>Total for Income</b>	<b>\$262,366.00</b>
<b>Gross Profit</b>	<b>\$262,366.00</b>
Expenses	
7230-PI *CSBG SERVICES	
7230-PI-01 Agency Capacity Building	5,379.52
7230-PI-02 SRV 4 Housing	48,901.08
7230-PI-03 SRV 5 Health	255.92
7230-PI-04 SRV 7 Support Services	
7230-PI-04-1 SRV 7 Direct Salaries & Benefits	89,912.42
<b>Total for 7230-PI-04 SRV 7 Support Services</b>	<b>\$89,912.42</b>
7230-PI-05 Direct Salaries	60,787.79
7230-PI-06 Other Rent Office Software Equipment	25,284.68
7230-PI-07 Indirect Expense	35,189.00
7230-PI-08 7230-PI-4 Linkages/CI	18,269.47
7230-PI-23 Memberships	2,000.00
<b>Total for 7230-PI *CSBG SERVICES</b>	<b>\$285,979.88</b>
<b>Total for Expenses</b>	<b>\$285,979.88</b>
<b>Net Operating Income</b>	<b>-\$23,613.88</b>
<b>Net Other Income</b>	
<b>Net Income</b>	<b>-\$23,613.88</b>



# Wind River Transportation Authority

## Budget vs. Actuals: Budget\_FY26\_P&L\_1 - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
4229-WR WYDOT Highway Safety Grant	12,215.80	30,000.00	-17,784.20	40.72 %
4236-WR-1 5311 Operating Grants	<b>502,556.50</b>	<b>1,087,804.29</b>	<b>-585,247.79</b>	<b>46.20 %</b>
4236-WR-2 Capital Grants	90,464.00	803,393.38	-712,929.38	11.26 %
4236-WR-3 Scholarships and Other Grants		0.00	0.00	
4308-WR-1 Farebox		0.00	0.00	
4308-WR-1-1 Fixed Route Farebox	11,983.84	10,000.00	1,983.84	119.84 %
4308-WR-1-3 Demand Response Farebox	5,670.79	35,000.00	-29,329.21	16.20 %
<b>Total 4308-WR-1 Farebox</b>	<b>17,654.63</b>	<b>45,000.00</b>	<b>-27,345.37</b>	<b>39.23 %</b>
4308-WR-2 Bus/Facility Advertising	6,083.36	25,000.00	-18,916.64	24.33 %
4308-WR-3 Route Service Guarantee	114,369.94	45,000.00	69,369.94	254.16 %
4308-WR-4 Contract For Service	91,342.17	227,652.00	-136,309.83	40.12 %
4308-WR-5 Special Transportation	8,083.98	15,000.00	-6,916.02	53.89 %
4507-WR OTHER REVENUE		0.00	0.00	
4507-WR-1 Non Profit Income	984.20	35,000.00	-34,015.80	2.81 %
4507-WR-2 Community Grant Revenue		0.00	0.00	
4507-WR-3 Other	2,773.36	100,000.00	-97,226.64	2.77 %
5000-WR Refunds - RECONCILE AT MONTHS END		0.00	0.00	
<b>Total 4507-WR OTHER REVENUE</b>	<b>3,757.56</b>	<b>135,000.00</b>	<b>-131,242.44</b>	<b>2.78 %</b>
4704-WR Compensation For Loss/Damage To Capital Assets		5,000.00	-5,000.00	
<b>Total Revenue</b>	<b>\$846,527.94</b>	<b>\$2,418,849.67</b>	<b>\$ -1,572,321.73</b>	<b>35.00 %</b>
<b>GROSS PROFIT</b>	<b>\$846,527.94</b>	<b>\$2,418,849.67</b>	<b>\$ -1,572,321.73</b>	<b>35.00 %</b>
<b>Expenditures</b>				
7000-WR ADMINISTRATION		0.00	0.00	
7001-WR PERSONNEL SERVICES		<b>0.00</b>	<b>0.00</b>	
7021-WR Legal & Professional Fees	66,730.00	3,200.00	63,530.00	2,085.31 %
7022-WR Accounting/Auditing Services	17,500.00	28,300.00	-10,800.00	61.84 %
7030-WR OFFICE EXPENSES	<b>19,149.64</b>	<b>21,205.68</b>	<b>-2,056.04</b>	<b>90.30 %</b>
7041-WR Training	17,588.49	5,000.00	12,588.49	351.77 %
7044-WR Travel	4,811.32	7,500.00	-2,688.68	64.15 %
7055-WR Telecommunications	<b>8,037.33</b>	<b>9,500.16</b>	<b>-1,462.83</b>	<b>84.60 %</b>
7070-WR OTHER		0.00	0.00	
7070-WR-1 Advertising/Promotional	11,019.77	7,500.00	3,519.77	146.93 %
7070-WR-2 Bank Charges	260.62	500.00	-239.38	52.12 %
7070-WR-3 Dues & Subscriptions	62,934.03	67,179.00	-4,244.97	93.68 %
7070-WR-4 General Interest		1,200.00	-1,200.00	
<b>Total 7070-WR OTHER</b>	<b>74,214.42</b>	<b>76,379.00</b>	<b>-2,164.58</b>	<b>97.17 %</b>
<b>Total 7000-WR ADMINISTRATION</b>	<b>208,031.20</b>	<b>151,084.84</b>	<b>56,946.36</b>	<b>137.69 %</b>
7050-WR UTILITIES	<b>6,153.14</b>	<b>10,890.72</b>	<b>-4,737.58</b>	<b>56.50 %</b>
7061-WR-1 Facility Maintenance & Repair	64,970.08	49,000.00	15,970.08	132.59 %



# Wind River Transportation Authority

## Budget vs. Actuals: Budget\_FY26\_P&L\_1 - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
7061-WR-2 Janitorial		0.00	0.00	
7062-WR Rent or Lease of Buildings	8,889.90	0.00	8,889.90	
7200-WR OPERATIONS		0.00	0.00	
7212-WR Travel Expenses	3,545.96	2,500.00	1,045.96	141.84 %
<b>Total 7200-WR OPERATIONS</b>	<b>3,545.96</b>	<b>2,500.00</b>	<b>1,045.96</b>	<b>141.84 %</b>
7202-WR WAGES FOR OPERATIONS STAFF		0.00	0.00	
7202-WR-1 ADMINISTRATION STAFF		0.00	0.00	
7202-WR-1-1 Administration Wages	193,119.01	316,317.76	-123,198.75	61.05 %
7202-WR-1-2 Administration Taxes/Benefits	53,047.31	137,684.73	-84,637.42	38.53 %
<b>Total 7202-WR-1 ADMINISTRATION STAFF</b>	<b>246,166.32</b>	<b>454,002.49</b>	<b>-207,836.17</b>	<b>54.22 %</b>
7202-WR-2 OPERATIONS STAFF		0.00	0.00	
7202-WR-2-1 Operations Staff Wages	319,475.34	437,154.00	-117,678.66	73.08 %
7202-WR-2-2 Operations Staff Taxes/Benefits	87,026.53	155,957.94	-68,931.41	55.80 %
<b>Total 7202-WR-2 OPERATIONS STAFF</b>	<b>406,501.87</b>	<b>593,111.94</b>	<b>-186,610.07</b>	<b>68.54 %</b>
7202-WR-3 MAINTENANCE STAFF		0.00	0.00	
7202-WR-3-1 Maintenance Staff Wages	60,921.29	129,608.00	-68,686.71	47.00 %
7202-WR-3-2 Maintenance Staff Taxes/Benefits	18,779.18	47,710.48	-28,931.30	39.36 %
<b>Total 7202-WR-3 MAINTENANCE STAFF</b>	<b>79,700.47</b>	<b>177,318.48</b>	<b>-97,618.01</b>	<b>44.95 %</b>
<b>Total 7202-WR WAGES FOR OPERATIONS STAFF</b>	<b>732,368.66</b>	<b>1,224,432.91</b>	<b>-492,064.25</b>	<b>59.81 %</b>
7204-WR-1 Drug/Alcohol Testing	2,340.00	2,500.00	-160.00	93.60 %
7204-WR-2 DOT Physical		2,350.00	-2,350.00	
7204-WR-3 Employee Uniforms	8,037.02	4,500.00	3,537.02	178.60 %
7220-WR OPERATING SUPPLIES/EXPENSES		0.00	0.00	
7221-WR Vehicle Maintenance & Repair	65,580.39	90,500.00	-24,919.61	72.46 %
7222-WR Shop Supplies	23,729.18	0.00	23,729.18	
7223-WR FUEL & OIL	48,128.60	104,660.58	-56,531.98	45.99 %
<b>Total 7220-WR OPERATING SUPPLIES/EXPENSES</b>	<b>137,438.17</b>	<b>195,160.58</b>	<b>-57,722.41</b>	<b>70.42 %</b>
7490-WR-2 Capital Outlay-Machinery & Equipment	13,810.30	974,241.72	-960,431.42	1.42 %
7502-WR LGLP Insurance		6,056.52	-6,056.52	
7503-WR Building/Vehicle Insurance	20,452.00	43,524.93	-23,072.93	46.99 %
8000-WR Reimb thru P/R - RECONCILE AT MONTHS END	0.00	0.00	0.00	
Payroll Expenses		0.00	0.00	
<b>Total Expenditures</b>	<b>\$1,206,036.43</b>	<b>\$2,666,242.22</b>	<b>\$ -1,460,205.79</b>	<b>45.23 %</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -359,508.49</b>	<b>\$ -247,392.55</b>	<b>\$ -112,115.94</b>	<b>145.32 %</b>
Other Revenue				
4501-WR Interest Earned	7,954.34	3,500.00	4,454.34	227.27 %
4702-WR-1 Transfer In-PI	112,177.01	182,862.72	-70,685.71	61.34 %
4702-WR-3 Transfer In-FC	285,843.76	244,278.25	41,565.51	117.02 %
4703-WR Gain/Loss on Sale of Equipment		15,000.00	-15,000.00	



# Wind River Transportation Authority

## Budget vs. Actuals: Budget\_FY26\_P&L\_1 - FY26 P&L

July 2025 - June 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Other Revenue</b>	<b>\$405,975.11</b>	<b>\$445,640.97</b>	<b>\$ -39,665.86</b>	<b>91.10 %</b>
Other Expenditures				
7450-WR-99 Transfer Out-FC		0.00	0.00	
7450-WR-99-1 Accounting/Auditing Fees		0.00	0.00	
7450-WR-99-2 Rent or Lease of Bldgs	5,723.52	20,700.00	-14,976.48	27.65 %
7450-WR-99-3 Office Expenses		0.00	0.00	
<b>Total 7450-WR-99 Transfer Out-FC</b>	<b>5,723.52</b>	<b>20,700.00</b>	<b>-14,976.48</b>	<b>27.65 %</b>
<b>Total Other Expenditures</b>	<b>\$5,723.52</b>	<b>\$20,700.00</b>	<b>\$ -14,976.48</b>	<b>27.65 %</b>
NET OTHER REVENUE	<b>\$400,251.59</b>	<b>\$424,940.97</b>	<b>\$ -24,689.38</b>	<b>94.19 %</b>
NET REVENUE	<b>\$40,743.10</b>	<b>\$177,548.42</b>	<b>\$ -136,805.32</b>	<b>22.95 %</b>

# Statement of Financial Position

## Wind River Transportation Authority

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
1010-WR-1-1 WCB Checking	353,792.43
1010-WR-2 FIB-Checking	225.88
1040-WR-1 WCB savings	0.00
<b>Total for Bank Accounts</b>	<b>\$354,018.31</b>
Accounts Receivable	
1200-WR Accounts Receivable (A/R)	148,739.06
1340-WR-3 Due From FC	2,860.70
<b>Total for Accounts Receivable</b>	<b>\$151,599.76</b>
Other Current Assets	
1040-WR-2 WyoClass-WRTA Fund	507,087.05
1199-WR Undeposited Funds	0.00
1610-WR-1 Prepaid Expenses	3,622.71
1610-WR-2 Employee Advance	0.00
1660-WR Deferred Outflows	0.00
Undeposited Funds Working	0.00
<b>Total for Other Current Assets</b>	<b>\$510,709.76</b>
<b>Total for Current Assets</b>	<b>\$1,016,327.83</b>
<b>Total for Assets</b>	<b>\$1,016,327.83</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010-WR Accounts Payable (A/P)	36,155.33
<b>Total for Accounts Payable</b>	<b>\$36,155.33</b>
Credit Cards	
2015-WR-1 Credit Card Master Card	-230.99
2015-WR-2 WCB Credit Cards	\$0.00
2015-WR-2-1 WRTA 1-Department Credit Card	992.65
2015-WR-2-2 WRTA 2-Department Credit Card	1,250.80
2015-WR-2-3 WRTA 3-Department Credit Card	0.00
2015-WR-2-4 WRTA Nichols (0440)	63.32
2015-WR-2-5 WRTA Scadden (0457)	631.31
2015-WR-2-6 WRTA Williams (0465)	100.36
2015-WR-2-8 WRTA Grosinger (0564)	915.21
2015-WR-2-9 WRTA McCully (0556)	0.00
<b>Total for 2015-WR-2 WCB Credit Cards</b>	<b>\$3,953.65</b>

# Statement of Financial Position

## Wind River Transportation Authority

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for Credit Cards</b>	<b>\$3,722.66</b>
Other Current Liabilities	
2040-WR-1 WCB Credit Line	0.00
2140-WR Accrued Payroll	0.00
2150-WR-5 PAYROLL LIABILITIES (deleted)	
State Retire (deleted)	745.09
<b>Total for 2150-WR-5 PAYROLL LIABILITIES (deleted)</b>	<b>\$745.09</b>
2150-WR-6-1 PAYROLL LIABILITIES	
AFLAC	14.40
<b>Total for 2150-WR-6-1 PAYROLL LIABILITIES</b>	<b>\$14.40</b>
2150-WR-6-2 PAYROLL LIABILITIES (deleted)	
Delta Dental (deleted)	29.00
<b>Total for 2150-WR-6-2 PAYROLL LIABILITIES (deleted)</b>	<b>\$29.00</b>
2150-WR-6-6 PAYROLL LIABILITIES (deleted)	
VSP (deleted)	77.04
<b>Total for 2150-WR-6-6 PAYROLL LIABILITIES (deleted)</b>	<b>\$77.04</b>
2150-WR PAYROLL LIABILITIES	\$0.00
2150-WR-10 WY Worker's Compensation	0.00
2150-WR-1 Federal Taxes (941/944)	-7,385.16
2150-WR-2 Federal Unemployment 940	0.00
2150-WR-3 WY Unemployment Tax	-445.14
2150-WR-5 State Retirement	14,218.89
2150-WR-6 Medical Insurance	\$0.00
2150-WR-6-1 AFLAC	-28.80
2150-WR-6-2 The Standard	258.83
2150-WR-6-3 Blue Cross WAM-JPIC - Dearborn	-66.00
2150-WR-6-4 Blue Cross Blue Shield of Wyoming	-19,965.78
2150-WR-6-5 TelaDoc	-282.25
<b>Total for 2150-WR-6 Medical Insurance</b>	<b>-\$20,084.00</b>
2150-WR-7 Transportation Insurance	
2150-WR-7-1 MASA	1,707.00
<b>Total for 2150-WR-7 Transportation Insurance</b>	<b>\$1,707.00</b>
2150-WR-8 Vision Insurance	
2150-WR-8-1 VSP	-874.21
2150-WR-8-2 Vision Service Plan	189.44
<b>Total for 2150-WR-8 Vision Insurance</b>	<b>-\$684.77</b>
2150-WR-9 Dental Insurance	
2150-WR-9-1 Delta Dental	-29.00
<b>Total for 2150-WR-9 Dental Insurance</b>	<b>-\$29.00</b>

# Statement of Financial Position

## Wind River Transportation Authority

As of January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Total for 2150-WR PAYROLL LIABILITIES</b>	<b>-\$12,702.18</b>
2220-WR DEFERRED INFLOWS	0.00
2290-WR-3 Due To FCAG	0.00
Direct Deposit Payable	0.00
<b>Total for Other Current Liabilities</b>	<b>-\$11,836.65</b>
<b>Total for Current Liabilities</b>	<b>\$28,041.34</b>
Long-term Liabilities	
2550-WR Accrued Leave	0.00
<b>Total for Long-term Liabilities</b>	<b>\$0.00</b>
<b>Total for Liabilities</b>	<b>\$28,041.34</b>
Equity	
Opening Balance Equity	-58,509.69
3000-WR Fund Balance	950,594.65
Net Income	96,201.53
<b>Total for Equity</b>	<b>\$988,286.49</b>
<b>Total for Liabilities and Equity</b>	<b>\$1,016,327.83</b>

# Statement of Activity

## Wind River Transportation Authority

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
4229-WR WYDOT Highway Safety Grant	12,215.80
4236-WR-1 5311 Operating Grants	
4236-WR-1-1 WYDOT 5311 Operating	280,291.39
4236-WR-1-2 WYDOT 5311 Administration	114,770.03
4236-WR-1-3 WYDOT 5311 Maintenance	107,495.08
<b>Total for 4236-WR-1 5311 Operating Grants</b>	<b>\$502,556.50</b>
4236-WR-2 Capital Grants	90,464.00
4308-WR-1 Farebox	
4308-WR-1-1 Fixed Route Farebox	11,386.84
4308-WR-1-2 Bus Passes	775.00
4308-WR-1-3 Demand Response Farebox	5,324.86
<b>Total for 4308-WR-1 Farebox</b>	<b>\$17,486.70</b>
4308-WR-2 Bus/Facility Advertising	4,416.69
4308-WR-3 Route Service Guarantee	98,969.94
4308-WR-4 Contract For Service	91,342.17
4308-WR-5 Special Transportation	7,323.48
4507-WR OTHER REVENUE	
4507-WR-1 Non Profit Income	984.20
4507-WR-3 Other	2,773.36
<b>Total for 4507-WR OTHER REVENUE</b>	<b>\$3,757.56</b>
Billable Expenditure Revenue	27.00
<b>Total for Income</b>	<b>\$828,559.84</b>
<b>Gross Profit</b>	
<b>\$828,559.84</b>	
<b>Expenses</b>	
7000-WR ADMINISTRATION	
7021-WR Legal & Professional Fees	66,730.00
7022-WR Accounting/Auditing Services	17,500.00
7030-WR OFFICE EXPENSES	
7031-WR Office Supplies/Expense	6,214.79
7032-WR OFFICE EQUIPMENT	
7032-WR-1 Office Equipment	10,461.50
7032-WR-2 Office Equipment Rental	1,657.82
<b>Total for 7032-WR OFFICE EQUIPMENT</b>	<b>\$12,119.32</b>
7035-WR-1 Other	728.62
<b>Total for 7030-WR OFFICE EXPENSES</b>	<b>\$19,062.73</b>
7041-WR Training	17,588.49
7044-WR Travel	4,811.32

# Statement of Activity

## Wind River Transportation Authority

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
7055-WR Telecommunications	
7055-WR-1 Telephone Equip Rental	1,056.85
7055-WR-2 Land Line Service/Long Distance	204.16
7055-WR-3 Mobile/Wireless Communication	3,291.71
7055-WR-4 Internet	2,379.36
<b>Total for 7055-WR Telecommunications</b>	<b>\$6,932.08</b>
7070-WR OTHER	
7070-WR-1 Advertising/Promotional	11,019.77
7070-WR-2 Bank Charges	260.62
7070-WR-3 Dues & Subscriptions	62,244.08
<b>Total for 7070-WR OTHER</b>	<b>\$73,524.47</b>
<b>Total for 7000-WR ADMINISTRATION</b>	<b>\$206,149.09</b>
7050-WR UTILITIES	
7051-WR Electricity	2,277.09
7052-WR Natural Gas	2,835.80
7053-WR Water/Sewer/Sanitation	755.45
<b>Total for 7050-WR UTILITIES</b>	<b>\$5,868.34</b>
7061-WR-1 Facility Maintenance & Repair	64,684.70
7062-WR Rent or Lease of Buildings	8,889.90
7200-WR OPERATIONS	
7212-WR Travel Expenses	3,545.96
<b>Total for 7200-WR OPERATIONS</b>	<b>\$3,545.96</b>
7202-WR WAGES FOR OPERATIONS STAFF	
7202-WR-1 ADMINISTRATION STAFF	
7202-WR-1-1 Administration Wages	180,677.14
7202-WR-1-2 Administration Taxes/Benefits	48,201.84
<b>Total for 7202-WR-1 ADMINISTRATION STAFF</b>	<b>\$228,878.98</b>
7202-WR-2 OPERATIONS STAFF	
7202-WR-2-1 Operations Staff Wages	298,772.48
7202-WR-2-2 Operations Staff Taxes/Benefits	79,383.68
<b>Total for 7202-WR-2 OPERATIONS STAFF</b>	<b>\$378,156.16</b>
7202-WR-3 MAINTENANCE STAFF	
7202-WR-3-1 Maintenance Staff Wages	54,757.57
7202-WR-3-2 Maintenance Staff Taxes/Benefits	15,775.68
<b>Total for 7202-WR-3 MAINTENANCE STAFF</b>	<b>\$70,533.25</b>
<b>Total for 7202-WR WAGES FOR OPERATIONS STAFF</b>	<b>\$677,568.39</b>
7204-WR-1 Drug/Alcohol Testing	2,340.00
7204-WR-3 Employee Uniforms	7,014.96

# Statement of Activity

## Wind River Transportation Authority

July 1, 2025-January 31, 2026

DISTRIBUTION ACCOUNT	TOTAL
7220-WR OPERATING SUPPLIES/EXPENSES	
7221-WR Vehicle Maintenance & Repair	49,479.50
7222-WR Shop Supplies	19,738.61
7223-WR FUEL & OIL	\$32.00
7223-WR-1 Gas & Diesel	46,374.96
7223-WR-2 DEF Fluid	796.65
7223-WR-3 Motor Oil	924.99
<b>Total for 7223-WR FUEL &amp; OIL</b>	<b>\$48,128.60</b>
<b>Total for 7220-WR OPERATING SUPPLIES/EXPENSES</b>	<b>\$117,346.71</b>
7490-WR-2 Capital Outlay-Machinery & Equipment	11,346.63
7503-WR Building/Vehicle Insurance	20,452.00
8000-WR Reimb thru P/R - RECONCILE AT MONTHS END	0.00
Payroll Expenses	
Company Contributions	
Retirement	0.00
<b>Total for Company Contributions</b>	<b>\$0.00</b>
Taxes	36.33
<b>Total for Payroll Expenses</b>	<b>\$36.33</b>
Reimbursement - RECONCILE AT MONTHS END	9.91
<b>Total for Expenses</b>	<b>\$1,125,252.92</b>
<b>Net Operating Income</b>	<b>-\$296,693.08</b>
Other Income	
4501-WR Interest Earned	4,696.13
4702-WR-1 Transfer In-PI	105,139.15
4702-WR-3 Transfer In-FC	284,093.76
FCAG Payroll Reimbursement (deleted)	0.00
<b>Total for Other Income</b>	<b>\$393,929.04</b>
Other Expenses	
7450-WR-99 Transfer Out-FC	
7450-WR-99-2 Rent or Lease of Bldgs	4,292.64
<b>Total for 7450-WR-99 Transfer Out-FC</b>	<b>\$4,292.64</b>
<b>Total for Other Expenses</b>	<b>\$4,292.64</b>
<b>Net Other Income</b>	<b>\$389,636.40</b>
<b>Net Income</b>	<b>\$92,943.32</b>

**Agenda Item Title:** Staff Reports

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

**EXECUTIVE SUMMARY:**

This agenda item provides an opportunity for FCAG Senior Staff to present brief updates to the Board regarding activities, operations, and notable developments within their respective areas of responsibility.

Staff reports are intended to enhance transparency, keep the Board informed of ongoing initiatives, and provide context for upcoming policy decisions or future agenda items. Following each update, Board members may ask questions for clarification or additional information.

This section is informational in nature and does not include formal action unless specifically requested during the discussion.

---

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

N/A

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**WHY IS THIS ITEM BEFORE THE BOARD:**

To ensure the Board remains informed of current operations, initiatives, and emerging issues across FCAG programs and divisions, and to allow direct engagement between Board members and Senior Staff.

---

**ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING**

N/A

PROPOSED MOTION:

N/A

---

ADMINISTRATOR RECOMMENDATION:

Receive the staff reports and provide feedback or direction as appropriate.

**Agenda Item Title:** Public Comment

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

This agenda item provides an opportunity for public comment. Scheduled speakers include:

**(None)**

This session is also open for additional comments from members of the audience, subject to the board chair's discretion to limit time as needed.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

To allow public input and provide a platform for presentations from scheduled speakers and other community members.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

N/A

**ADMINISTRATOR RECOMMENDATION:**

I recommend reaching out to the audience to invite additional comments following the scheduled speakers. The board chair has the discretion to limit time for each speaker to ensure fairness and maintain meeting efficiency.

**Agenda Item Title:** Chamber of Commerce Membership Participation – Policy Direction

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

**EXECUTIVE SUMMARY:**

This agenda item seeks formal Board direction regarding participation in Chamber of Commerce memberships throughout Fremont County.

Historically, administration has maintained that joining a single Chamber may create perceptions of inequitable participation, as multiple Chambers operate within the county representing different municipalities. As a Joint Powers Board serving all member governments, FCAG must remain attentive to neutrality and equitable engagement.

The Board is asked to consider and determine the appropriate policy direction regarding:

1. Whether FCAG and its programs should participate in Chamber memberships.
2. Whether participation, if approved, should extend to all Chambers within Fremont County to maintain equitable representation.
3. Whether membership should be structured:
  - Individually by program (WRTA, Project Independence, FCAG),
  - Solely under FCAG as the parent entity, or
  - Under a consolidated FCAG membership structure encompassing all programs where permitted.

**Preliminary Annual Cost Projection (Estimated):**

Chamber dues vary by organization size and tier. Based on typical public-sector or nonprofit classifications:

- Estimated range per Chamber: \$300–\$1,200 annually
- Estimated participation in all Chambers (4–6 total): \$1,200–\$7,200 annually
- Separate memberships for WRTA, FCAG, and Project Independence could increase total exposure depending on Chamber structure.
- A unified FCAG membership covering all programs may reduce cumulative costs if permitted under Chamber bylaws.

Final costs will depend on formal confirmation from each Chamber and selected membership tiers.

This item is presented to establish a clear policy direction and authorize staff to proceed accordingly.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

Formal Board action is required to authorize Chamber membership participation and associated expenditures. Clear direction is necessary to ensure equitable representation and consistent policy application across FCAG programs.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Board discussion and formal vote to:

1. Approve or decline Chamber of Commerce participation; and
  2. If approved, establish the scope and structure of participation.
- 

PROPOSED MOTION:

**Board Member:** "I move that the Fremont County Association of Governments authorize participation in (*individual/all*) Fremont County Chambers of Commerce, structured as (*individual program memberships for WRTA, Project Independence, and FCAG/a consolidated FCAG membership encompassing all programs*), with an annual cost not to exceed (*\$X,XXX.XX*) and to be allocated from (*individual program administrative budgets/other identified funding source*)."

(Second Required)

**Chairman:** "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

---

ADMINISTRATOR RECOMMENDATION:

If the Board wishes to participate, my recommendation would be to do so equitably across all Fremont County Chambers under a consolidated FCAG membership structure, with a

defined annual budget cap and annual review. That approach preserves neutrality, ensures fairness among jurisdictions, and maintains fiscal discipline.

**Agenda Item Title:** Adoption of FCAG Mission Statement

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative

---

EXECUTIVE SUMMARY:

The Fremont County Association of Governments (FCAG) was formed as a Joint Powers Board to unify local governments within Fremont County for collective problem-solving, strategic coordination, and shared service advancement. Over time, FCAG's responsibilities have expanded to include programmatic oversight, public transportation governance, community services, intergovernmental coordination, and strategic planning initiatives.

While FCAG operates under statutory authority and established bylaws, the Board has not formally adopted a concise mission statement defining its core purpose and guiding philosophy.

Through review of FCAG's formation documents, its statutory intent, and continued Board discussions regarding identity, neutrality, and intergovernmental collaboration, a consistent theme has emerged: FCAG exists to serve as a unifying body that strengthens communities through coordinated leadership and sustainable service delivery.

While FCAG's logo and public messaging reflect a unifying theme

— "United in Progress, Empowered by Engagement" —

The proposed mission statement for consideration is:

**"To unite Fremont County's governments in collaborative leadership that strengthens communities, advances resources, and drives sustainable progress."**

The Board may adopt the mission as presented, amend the language prior to adoption, or direct further refinement.

---

PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

Previous Board discussions regarding organizational identity, strategic direction, and branding alignment.

WHY IS THIS ITEM BEFORE THE BOARD:

Formal adoption of a mission statement requires Board action. Establishing an official mission provides governance clarity and strengthens FCAG's long-term strategic framework.

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Board discussion and formal adoption of an official FCAG mission statement.

---

PROPOSED MOTION:

**Board Member:** "I move that the Fremont County Association of Governments adopt the mission statement (*as presented/as amended*)."

(Second Required)

**Chairman:** "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

---

ADMINISTRATOR RECOMMENDATION:

Following review of FCAG's original formation intent, statutory authority, and the Board's ongoing discussions regarding its role and responsibilities, it is evident that FCAG's core purpose centers on unifying local governments through collaborative leadership and coordinated service advancement.

This proposed mission statement reflects that foundational purpose and the Board's continued direction. Staff recommends formal adoption to solidify organizational identity and provide durable guidance for future policy decisions.

Upon adoption of the mission statement, staff will develop and disseminate the vision and core values aligned with the adopted mission.

**Agenda Item Title:** Project Independence Service Delivery Model

**SESSION TYPE:**

- Regular Meeting
- Special Meeting
- Work Session
- Other

**APPLIES TO STRATEGIC GOALS:**

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

**EXECUTIVE SUMMARY:**

Project Independence partners with individuals and families in Fremont County to advance stability and economic self-sufficiency through integrated coaching, coordinated case management, and targeted stabilization resources. A review of the program's service delivery model indicates that the traditional brick-and-mortar approach is underutilized relative to its cost and does not consistently support client accessibility.

To improve cost efficiency and reduce barriers for clients, it is recommended that Project Independence transition to a hybrid remote service delivery model. This approach reduces unnecessary facility and travel expenses, increases scheduling flexibility, and decreases missed appointments related to transportation challenges and work conflicts. The model is intended to lessen time and resource burdens on clients who already face significant constraints.

The recommendation includes consolidating a common administrative workspace within existing infrastructure at 2554 Airport Drive in Riverton. Centralizing administrative functions supports coordination, accountability, and accurate cost allocation while allowing services to be delivered in the most effective and accessible setting.

---

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

May 2022 – Board Approval of Project Independence Service Change

---

**WHY IS THIS ITEM BEFORE THE BOARD:**

N/A

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

Formal approval of the service delivery model adjustment

---

PROPOSED MOTION:

**Board Member:** “I move to approve the proposed Project Service Delivery Model for Project Independence *(as amended or as presented)*”

(Second Required)

**Chairman:** “It has been motioned and second, is there any discussion?”

(Call for the question)

(Majority Vote)

---

ADMINISTRATOR RECOMMENDATION:

I recommend the approval of the proposed adjustment to the Project independence Service Delivery Model. Please see the attached supplemental assessment for my full analysis and recommendation.



**FREMONT COUNTY ASSOCIATION OF GOVERNMENTS**  
WIND RIVER TRANSPORTATION AUTHORITY • PROJECT INDEPENDENCE  
2554 AIRPORT RD RIVERTON WY, 82501 • (307) 856-9782

---

Date: Thursday, February 26, 2026

From:  
Tim Nichols, Director  
Fremont County Association of Governments  
2554 Airport Dr. Riverton, WY 82501  
[Timothy.nichols@fcagwy.gov](mailto:Timothy.nichols@fcagwy.gov)

To:  
Governing Board  
Fremont County Association of Governments

RE: Project Independence Service Delivery Model Assessment

---

I have reviewed the recommendation to transition Project Independence to a hybrid remote service delivery model and find it to be a reasonable and well-supported evolution of the program's operations.

This recommendation reflects careful consideration by program leadership of how services are delivered, how clients access those services, and how limited resources can be used more effectively. The Program Director will address the operational details of service delivery, and the Business Manager will provide the associated financial review. My role here is to assess whether the proposed direction is appropriate, sustainable, and consistent with the organization's broader responsibilities.

From an organizational perspective, the proposed model offers clear advantages. While service delivery would shift to a hybrid structure, the recommendation includes centralizing a common administrative workspace at the 2554 Airport Road facility. This approach consolidates administrative functions into a single location, supports consistent supervision and coordination, and allows for more accurate cost allocation of shared resources and personnel.

Reducing reliance on multiple or underutilized spaces, along with unnecessary travel, lowers overhead costs that do not directly contribute to client outcomes. Centralization improves clarity around the use of facilities, staff time, and centric resources, strengthening both fiscal oversight and operational efficiency.

The model also improves access for the individuals and families served by Project Independence. Many clients face constraints related to work schedules, transportation availability, childcare responsibilities, and financial pressure. A service structure that allows for remote engagement, where appropriate, reduces avoidable barriers and supports more consistent participation.

In practical terms, increased flexibility is expected to improve appointment reliability. Missed or delayed appointments often stem from circumstances outside a client's control, including transportation challenges or work conflicts. A hybrid approach allows the program to respond to those realities while maintaining accountability and continuity of care.

This transition should not be understood as a reduction in service or presence. In-person engagement remains necessary in certain situations and will continue to be used intentionally. The

hybrid model simply allows services to be delivered in the most effective setting, while administrative operations are centralized to support coordination, oversight, and cost transparency.

Based on my review, I believe the recommended transition is sound, appropriately scoped, and aligned with both fiscal responsibility and client-centered service delivery. For these reasons, I support advancing the recommendation for formal consideration.

## **PROJECT INDEPENDENCE SERVICE DELIVERY MODEL**

### **I. Executive Overview**

Project Independence is a structured economic self-sufficiency program operating as a direct service case management and coaching model serving eligible Individuals and Families in Fremont County.

The program advances documented growth indicators aligned with Federally recognized National Performance Indicators (NPIs) and other applicable statutory performance requirements.

Project Independence operates with integrity, accountability, and responsible operational capacity while maintaining alignment with community need and applicable statutory authority.

### **II. Mission and Program Purpose**

Project Independence advances stability and economic self-sufficiency for Individuals and Families in Fremont County through integrated coaching, coordinated case management, and strategically deployed stabilization resources.

The program is grounded in:

- Defined and measurable standards
- Shared commitments
- Structured accountability
- Documented growth indicators
- Data-informed program evaluation

Project Independence operates as a structured growth-oriented service framework that prioritizes long-term sustainability and economic self-sufficiency while incorporating stabilization resources as appropriate to participant need and available funding.

### **III. Program Design and Service Model**

Project Independence operates as a structured twelve-month program cycle aligned with applicable funding and reporting requirements.

The service model includes:

- Defined participation standards
- Structured case management and coaching
- Budget tracking and financial stabilization indicators
- Measurable performance indicators, including NPIs where applicable

- Quarterly program-level review

Engagement is demonstrated through documented action and adherence to defined standards.

#### **IV. Participant Engagement Standards**

Engagement is demonstrated through:

- Participation in structured coaching sessions
- Completion of defined growth activities
- Documentation of progress indicators
- Adherence to defined participation standards

Two consecutive weeks of missed defined engagement initiate formal review.

The Program Director implements a structured two-week reconnection protocol.

Continued non-engagement may result in case status adjustment consistent with defined program standards and applicable funding requirements.

#### **V. Measurable Outcomes and Performance Standards**

Project Independence measures documented growth through Federally recognized National Performance Indicators (NPIs) when operating under Community Services Block Grant (CSBG) funding, and through additional performance standards as required by other funding sources.

NPIs are established under the Community Services Block Grant Act, 42 U.S.C. §§ 9901–9926.

Completion of the twelve-month program results in documented growth indicators aligned with applicable performance measurement standards.

Program evaluation focuses on:

- Demonstrated change over time
- Documented outcome indicators
- Budget and financial stabilization trends
- Responsible operational capacity

The program emphasizes documented growth and structured service delivery rather than volume-based service counts.

## **VI. Data Integrity and Documentation Standards**

Project Independence operates under defined documentation standards consistent with applicable federal and state requirements.

When funded through CSBG, the program operates in compliance with:

- Community Services Block Grant Act, 42 U.S.C. §§ 9901–9926
- Tripartite Board requirements, 42 U.S.C. § 9910
- Uniform Administrative Requirements, 2 C.F.R. Part 200
- HHS implementation of Uniform Guidance, 45 C.F.R. Part 75
- Single Audit Act, 31 U.S.C. §§ 7501–7507

Documentation must be structured, verifiable, quantitative and qualitative, and audit-ready.

Required documentation includes signed participation agreements, defined standards acknowledgment, release of information, performance indicator tracking, budget documentation, allowable expenditure documentation, and closed-loop financial transaction records.

## **VII. Governance and Oversight Alignment**

Project Independence operates within the governance framework of the Fremont County Association of Governments (FCAG) and under oversight of the Joint Powers Board and the Tripartite Board, consistent with applicable statutory requirements.

Programmatic planning, service model structure, community needs assessment, and representation of low-income Individuals and Families are incorporated consistent with Community Action principles and 42 U.S.C. § 9910.

Implementation, reporting, and fiscal oversight align with applicable statutory and regulatory requirements.

## **VIII. Communication and Program Positioning**

All program communication must align with defined standards and documented performance indicators.

Project Independence is positioned as a structured direct service case management and coaching program focused on documented growth indicators and aligned with applicable statutory authority and funding requirements.

Participant narratives, when used, must align with documented performance indicators.

## **IX. Alignment with Statutory Authority and Funding Requirements**

Project Independence operates in alignment with applicable statutory authority and funding requirements.

When funded through CSBG, the program complies with the Community Services Block Grant Act, 42 U.S.C. §§ 9901–9926, and associated federal regulations.

If additional funding streams are secured, the program will operate in compliance with all associated statutory and regulatory requirements.

## **X. Funding Alignment**

Project Independence may operate under one or more funding streams.

At present, the program is funded through CSBG and operates in compliance with 42 U.S.C. §§ 9901–9926, 2 C.F.R. Part 200, 45 C.F.R. Part 75, and 31 U.S.C. §§ 7501–7507.

Future funding diversification does not alter core program structure, participation standards, documentation standards, or governance alignment absent formal board action.

## **XI. Capacity Development and Staffing Framework**

Project Independence operates within defined staffing capacity: Program Director; Case Manager / Coach.

Administrative support may be added as funding and workload alignment allow.

Capacity adjustments may occur when participant volume exceeds operational capacity, reporting requirements increase, funding expands consistent with mission, or documented community need supports growth.

All expansion must align with documented fiscal sustainability and compliance standards.

## **XII. Program Operations Standards**

Project Independence maintains defined operational practices to ensure program integrity, accessibility, compliance, and responsible stewardship of public resources.

All program personnel operate in accordance with consistent accessibility during established business hours; timely and reliable communication with follow-through; accurate documentation completed in accordance with established reporting requirements; confidentiality and data security requirements; and adherence to defined participation, reporting, and compliance standards.

Project Independence may conduct program activities in person or through other appropriate communication methods consistent with program and client needs.

### **XIII. Continuous Review and Framework Maintenance**

This framework operates as a structured and evolving document aligned with applicable statutory requirements, regulatory standards, FCAG governance processes, and stakeholder input.

Funding stream diversification does not modify the core program framework unless approved through formal board revision.

Revisions must remain aligned with mission, statutory authority, and documented data.

## APPENDICES

### **Appendix A – Community Services Block Grant Act (42 U.S.C. §§ 9901–9926)**

Official source: U.S. House Office of the Law Revision Counsel, United States Code (uscode.house.gov).

Reference:

<https://uscode.house.gov/view.xhtml?path=/prelim@title42/chapter106&edition=prelim>

### **Appendix B – Tripartite Board Requirements (42 U.S.C. § 9910)**

Official source: U.S. House Office of the Law Revision Counsel, United States Code (uscode.house.gov).

Reference: <https://uscode.house.gov/view.xhtml?req=granuleid:USC-prelim-title42-section9910&num=0&edition=prelim>

### **Appendix C – Uniform Administrative Requirements (2 C.F.R. Part 200)**

Official source: Electronic Code of Federal Regulations (eCFR).

Reference: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>

### **Appendix D – HHS Implementation of Uniform Guidance (45 C.F.R. Part 75)**

Official source: Electronic Code of Federal Regulations (eCFR).

Reference: <https://www.ecfr.gov/current/title-45/subtitle-A/subchapter-A/part-75>

### **Appendix E – Single Audit Act (31 U.S.C. §§ 7501–7507)**

Official source: U.S. House Office of the Law Revision Counsel, United States Code (uscode.house.gov).

Reference:

<https://uscode.house.gov/view.xhtml?path=/prelim@title31/subtitleV/chapter75&edition=prelim>

### **Appendix F – Wyoming Community Services Block Grant State Plan FFY 2026–2027**

Public reference: Wyoming Department of Health, Community Services Program page.

Program page: <https://health.wyo.gov/publichealth/rural/wyoming-community-services-program/>

State Plan PDF: [https://health.wyo.gov/wp-content/uploads/2025/10/10.1.2025-FINAL-CSBG\\_FFY-26-27-State-Plan.pdf](https://health.wyo.gov/wp-content/uploads/2025/10/10.1.2025-FINAL-CSBG_FFY-26-27-State-Plan.pdf)

**Agenda Item Title:** Joint Committee on Funding Key Services

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

**EXECUTIVE SUMMARY:**

The Joint Committee on Funding Key Services (JCFKS), established by FCAG to explore sustainable funding models for Fremont County’s critical public services—including ambulance, air and ground transportation, and other emergency response functions—will present its formal recommendations to the board at this meeting.

Following several weeks of intensive research, stakeholder engagement, and deliberation, the committee has completed its initial report outlining potential pathways for long-term service sustainability. This marks a significant milestone in the countywide effort to address persistent funding shortfalls affecting emergency and essential transportation systems.

Throughout September, the JCFKS met weekly to analyze operational, fiscal, and governance frameworks across key service providers. Meeting minutes from September 5, 11, and 18, 2025 are included for reference.

---

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

November August 2025 – FCAG authorized formation of the Joint Committee on Funding Key Services.

September 2025 – FCAG received the committee structure and timeline report.

October 2025 – JCFKS briefed FCAG on its activities and potential direction of their recommendations.

---

**WHY IS THIS ITEM BEFORE THE BOARD:**

To receive the Joint Committee’s recommendations and for the FCAG board to determine which option(s) to advance to their respective governing bodies for discussion and potential adoption of resolutions supporting a long-term funding model.

---

**ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING**

- Receive the committee's formal presentation and recommendations.
  - Discuss the merits of each option.
  - Determine which option(s) should be presented to member governments for consideration of resolution support.
- 

**PROPOSED MOTION:**

N/A – Discussion and receipt of recommendations only.

---

**ADMINISTRATOR RECOMMENDATION:**

Acknowledge the committee's extensive work and engage in substantive discussion to determine which funding model(s) should move forward for resolution consideration by FCAG member governments.

**Agenda Item Title:** Monthly Forum

**SESSION TYPE:**

- Regular Meeting
- Special Meeting
- Work Session
- Other

**APPLIES TO STRATEGIC GOALS:**

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

**EXECUTIVE SUMMARY:**

The monthly forum scheduled for the Fremont County Association of Governments serves as a vital platform for collaborative discussion and decision-making among key stakeholders in the Fremont County Community. This forum offers an opportunity for representatives from various municipalities, stakeholders, and community members to convene and address pertinent issues facing Fremont County. Topics slated for discussion encompass a wide range of areas, including but not limited to infrastructure development, public services, economic growth initiatives, and community welfare programs. Through this forum, participants aim to foster cooperation, exchange insights, and formulate strategies to address the evolving needs and challenges of Fremont County.

---

**PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:**

N/A

---

**WHY IS THIS ITEM BEFORE THE BOARD:**

N/A

---

**ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING**

To collaborate by focusing on clear communication, respect for differing viewpoints, and a shared commitment to the communities. Work efficiently, stay solution-focused, and ensure that discussions remain constructive. The goal is to align on key issues, address challenges together, and make facilitate collaboration that benefits the entire region.

PROPOSED MOTION:

N/A

---

ADMINISTRATOR RECOMMENDATION:

The productivity and reputation of the Fremont County Association of Governments, an initiative with the potential to create a significant positive impact through collaboration, depend on your commitment to mutual respect and your dedication to serving those in need. I urge the board to embody the spirit of community by approaching this forum as colleagues united in the shared goal of uplifting and strengthening our community.

**Agenda Item Title:** Adjournment

SESSION TYPE:

- Regular Meeting
- Special Meeting
- Work Session
- Other

APPLIES TO STRATEGIC GOALS:

- Yes (Select below)
  - TBD
  - TBD
- No (Regular Business)

- Attachments are provided with the narrative
- 

EXECUTIVE SUMMARY:

N/A

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PRIOR RELATED BOARD DISCUSSIONS/ACTIONS:

N/A

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WHY IS THIS ITEM BEFORE THE BOARD:

N/A

---

ACTION REQUIRED/REQUESTED AT THIS BOARD MEETING

N/A

---

PROPOSED MOTION:

**Board Member:** "I move to Adjourn"

(Second Required)

**Chairman:** "It has been motioned and second, is there any discussion?"

(Call for the question)

(Majority Vote)

ADMINISTRATOR RECOMMENDATION:

N/A